

TOWNSHIP OF O'CONNOR - MINUTES – NOVEMBER 23, 2009

Minutes of the meeting held on November 23, 2009 at 7 p.m. in the municipal building.

Present: Councillors: Nygard, Racicot, Vezina
Deputy Clerk-Treasurer Racicot

Visitors: Fire Chief Henry Mattas

Acting Mayor Racicot called the meeting to order at 7:00 p.m.

Disclosure of pecuniary interest and general nature thereof; Councillor Racicot declared an interest in item 16 c) as his spouse is an employee of the Township.

1. Moved by Lee Ann Nygard
Seconded by J. Vezina

THAT THE MINUTES OF THE COUNCIL MEETING HELD ON MONDAY, NOVEMBER 9, 2009 BE ACCEPTED AS AMENDED.

Carried

2. Moved by J. Vezina
Seconded by Lee Ann Nygard

THAT COUNCILLOR GARBUTT BE MARKED ABSENT DUE TO PERSONAL REASONS.

Carried.

3. Moved by Lee Ann Nygard
Seconded by J. Vezina

THAT MAYOR NELSON BE MARKED ABSENT FOR PERSONAL REASONS.

Carried.

Fire Chief Mattas was welcomed to the table.

The Fire Department Report was reviewed. It was mentioned that there have been two first response calls since the last report.

Council discussed the appointment of members to the Fire Department. Fire Chief Mattas has been in contact with Mr. Kevin Schooler of the Ontario Fire Marshall's office to review the department's standard operating guidelines. It was brought to the his attention that Council, as per By-law 99-08, being a by-law to establish a Fire Department, should be appointing every department member. On Council's instruction, Fire Chief Mattas will draft a letter that can be presented to the Clerk-Treasurer when a new member joins the team. This letter will be brought to a meeting of Council and a resolution will be passed to appoint the new member. Fire Chief Mattas will present a list of existing member to the Clerk-Treasurer to bring to the next meeting of Council in order to appoint the existing members.

The current standard operating policies for the department are going to be reviewed by the Fire Chief and some new policies will be added as recommended by Mr. Schooler. When all policies have been reviewed and changes have been made as necessary they will be brought back to Council for adoption.

Fire Chief Mattas also informed Council that the MOD A, B & D courses offered through the Fire College are not mandatory courses, however it was commented that training the members properly is in the department's best interest.

The policy for fire department member's stipend was discussed. This policy is farther on the agenda to be adopted by Council.

Chief Mattas informed Council that the department has lost three members. Dave Allen has stepped back from the department due to personal commitments and Dave Wassenaar and Vicki Wassenaar have relocated to Thunder Bay. It was also noted that currently the majority of the department is mainly made up of young members and that there are only a few members who are qualified to drive the pumper and tanker.
Council

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inquired as to what is happening regarding driver training and Fire Chief Mattas informed them that the issue is being addressed at the next Zone One meeting and plans to provide departments with driving training for members is already in progress.

The fire department tanker truck was discussed. The tire has been replaced and a safety has been done on the truck.

Fire Chief Mattas informed Council that Fire Chief John Hays of the City of Thunder Bay's Fire Department has offered area departments their services when dealing with hazard material related calls. There would be a fee charged for this service, however the department would have access to the cities HAZMAT resources and personnel. Council is not interested at this time.

Fire Chief Mattas was thanked for attending.

Bills to be paid were reviewed and it was

4. Moved by L. Nygard
Seconded by J. Vezina

THAT THE FOLLOWING BILLS FOR NOVEMBER 2009 BE PAID – THESE BILLS WILL BE INCLUDED ON THE NOVEMBER 2009 ROAD AND ADMINISTRATION VOUCHER.

CK# 9092	PITNEY BOWES	\$ 94.42
CK# 9093	HYDRO ONE	334.21
CK# 9094	TBAYTEL	293.05
CK# 9095	STAPLES	116.83
		<u>116.83</u>
		\$838.51

Carried.

Under By-laws and Policies the following resolutions were passed as per the discussions at the November 9th Council meeting.

5. Moved by Lee Ann Nygard
Seconded by J. Vezina

THAT BY-LAW NUMBER 2009-15 BEING A BY-LAW TO AMEND BY-LAW 2002-17, A BY-LAW TO ESTABLISH MISCELLANEOUS FEES AND CHARGES BE PASSED AND ENTERED IN THE BY-LAW BOOK.

Carried.

6. Moved by J. Vezina
Seconded by Lee Ann Nygard

THAT BY-LAW NUMBER 2009-16 BEING A BY-LAW TO AMEND BY-LAW 2006-04 FOR THE CONTROL OF DOGS RUNNING AT LARGE WITHIN THE CORPORATION OF THE TOWNSHIP OF O'CONNOR BE PASSED AND ENTERED IN THE BY-LAW BOOK.

Carried.

7. Moved by J. Vezina
Seconded by Lee Ann Nygard

THAT THE ACCESSIBILITY POLICY REQUIRED TO RECOGNIZE THE CORPORATION OF THE TOWNSHIP OF O'CONNOR'S OBLIGATION TO FACILITATE THE IMPLEMENTATION OF THE ACCESSIBILITY FOR ONTARIANS WITH DISABILITIES ACT, 2005 AND ALL REGULATIONS PURSUANT TO THE ACT AS OF JANUARY 1, 2010 BE APPROVED AND ENTERED INTO THE TOWNSHIP OF O'CONNOR'S POLICY BOOK.

Carried.

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8. Moved by Lee Ann Nygard
Seconded by J. Vezina

THAT THE POLICY TO ESTABLISH THE PROCEDURE THAT THE BY-LAW ENFORCEMENT OFFICER WILL FOLLOW WHEN RECEIVING A COMPLAINT WITH REGARD TO A DOG RUNNING AT LARGE BE APPROVED AND ENTERED INTO THE TOWNSHIP OF O'CONNOR'S POLICY BOOK.

Carried.

9. Moved by J. Vezina
Seconded by Lee Ann Nygard

AS PER BY-LAW 2009-15 THE POLICY FOR HALL RENTALS FOR NON-PROFIT EVENTS WILL REMOVE THE WOMEN'S INSTITUTE AND THE COMMUNITY CLUB FROM THE LIST OF GROUPS UNDER ELIGIBILITY IN THE POLICY FOR HALL RENTALS FOR NON PROFIT EVENTS. UNDER THE HEADING OF ELIGIBILITY, THE POLICY SHALL NOW READ: GROUPS WHO ARE HOLDING MEETINGS, COMMUNITY BRIDAL SHOWERS AND CHILDREN EVENTS IE: TOPS, BROWNIES, GUIDES, CUBS, SCOUTS, COMMUNITY BRIDAL SHOWERS, ETC.

Carried.

10. Moved by Lee Ann Nygard
Seconded by J. Vezina

THAT THE O'CONNOR FIRE DEPARTMENT STANDARD OPERATING GUIDELINE #1901 TO ESTABLISH A POLICY TO PROVIDE FOR A STIPEND TO FIRE DEPARTMENT MEMBERS FOR TRAINING AND CALLOUT RESPONSES BE APPROVED AND ENTERED INTO THE TOWNSHIP OF O'CONNOR'S POLICY BOOK.

Carried.

Correspondence were read as follows:

- a) Landing Site Inspection Report from ORNGE. All work resulting from the report has been completed by ORNGE.
- b) 2010 Municipal Blue Box Funding regarding allocation of funding and best practices.
- c) Township of Gillies regarding notice of adoption of their official plan amendment.
- d) AMO e-mail regarding ONE Fund Municipal Investment Program Q3 Report.
- e) The balance of the correspondence was passed around the table.

Under old business Council discussed:

- a) A note to Council from administration regarding the position of area municipalities in regards to the LRCA's Business Plan for a new office. Two municipalities have already passed a motion to support the project and the City of Thunder Bay's manager has made a recommendation to Council to support the Building Plan in principal and to secure funding. The Township of Gillies, Township of Conmee and the Municipality of Neebing have not yet passed a resolution. It was

11. Moved by Lee Ann Nygard
Seconded by J. Vezina

THAT the Township of O'Connor endorses the construction of a new office facility by the Lakehead Region Conservation Authority, which is estimated to cost \$4 million of which the member municipal share is \$2 million, which will be the cost shared among the 8 member municipalities based on the 2009 Current Assessment (CVA);

AND FURTHER THAT the Township of O'Connor's contribution based on the CVA rate of 0.4 per cent of \$2 million is \$8,200.00;

THEREFORE BE IT RESOLVED THAT the funds be placed in the 2010 Budget for remittance in 2010 to enable the projected spring construction date.

Carried.

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- b) An e-mail from Iain Angus, NOMA Vice President was read. Copies of the Grown North Analysis Response Guide is available online.
- c) A note to Council regarding the entrance on Highway 590 for access to Rock Solid Holding's property in Marks Township was read. No further action can be taken by Council with this issue.
- d) Under further old business the Deputy Clerk-Treasurer informed Council that a Hydro Layout has been ordered to upgrade the current electric service from a 200 amp to a 400 amp. Hydro One will be sending out someone on Tuesday, November 24th to do the layout. An electrical contractor will have to be hired to install the new meter base and hook up the new service. Administration will get quotes from at least three contractors that will be opened at the December 7th Building Committee meeting and selected at the Council meeting to follow.

Under new business Council discussed:

- a) Note to Council regarding the replacement of the computer systems in the Municipal office. The main computer in the office has been brought in for repairs and upon inspection, repairing the unit is not cost efficient. A new computer has been ordered to replace this unit. The second unit in the office will also be replaced with a newer system and the old unit will be used to run the municipal tax program.
- b) Ministry of Municipal Affairs and Housing regarding the upcoming workshop, Bill 212 – Municipal Election Reform, and it was

12. Moved by J. Vezina
Seconded by L. Nygard

**THAT THE FOLLOWING PERSON/S ATTEND THE BILL 212 MUNICIPAL ELECTIONS REFORM WORKSHOP TO BE HELD ON DECEMBER 3, 2009 AT THE NOR'WESTER RESORT HOTEL.
REGISTRATION FEE: NONE**

CLERK-TREASURER BUOB

Carried.

Acting Mayor Racicot left the table.

- c) AMO regarding the announcement of the 2010 Training and Development Series registration. No one will be attending any of these seminars.

Acting Mayor Racicot returned to the table.

- d) Joyce Savoline, Critic for Urban Municipal Affairs and Housing and MPP for Burlington regarding the new Harmonized Sales Tax was filed.
- e) A letter from the Historica Dominion Institute regarding Veteran Appreciation Day was filed.

Issues brought forward or letters received after agenda was mailed were discussed as follows:

- a) The Site Review Reports, one to three, from Jeremiah Gammond regarding the construction of the new municipal office was reviewed.
- b) An e-mail from Judy Dezell of AMO regarding the 2010 to 2014 Gas Tax Allocations was read. The Township of O'Connor's allocation will decrease by \$122.40 for each year.
- c) AMO Member Communication regarding the 2010 – 2014 Federal Gas Tax Fund Extension Update was read. There will be no substantial change to the program.
- d) A reply letter from the Hon. Tony Clement, Minister of Industry regarding Council support of the resolution adopted by the Town of Hawkesbury to protect Canadian industry investment was read.
- e) Letter from the Ombudsman regarding the new edition of the Sunshine Law Handbook was read. Copies of the handbook were included in Council's packages.
- f) Minutes from the Ontario Power Generation meeting held on November 10, 2009. Fire Chief Mattas was in attendance.
- g) AMCTO Express regarding the application for the 2010-2011 Ontario Municipal Internship Program. No application will be submitted this year.

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- h) Note to Council regarding a request by Mr. George Decorte to remove the fridges and freezers from the disposal site. No units will be removed from the site before a licensed individual has removed the refrigerant.
- i) Note to Council regarding the security system at the Municipal Garage. The Leadhand's recommendation to upgrade the system using the quote provided by Thunder Bay Telephone will be followed.

For information purposes two building permit have been approved since the last meeting. One permit is for Con 2 Lot F18 for a new deck and the other is for Con 6, Lot 5 for a support foundation for a building addition.

- 13. Moved by J. Vezina
Seconded by Lee Ann Nygard

THAT THE MEETING ADJOURN TO THE COUNCIL MEETING TO BE HELD ON MONDAY, DECEMBER 7, 2009 AT 7:00 P.M.

TIME BEING: 8:08 P.M.

Carried.

Mayor

Deputy Clerk-Treasurer