

## THE CORPORATION OF THE TOWNSHIP OF O'CONNOR

### POLICY FOR HALL RENTALS FOR NON-PROFIT EVENTS

- PURPOSE:** To establish the standards for hall rentals for non-profit events.
- DEFINITION:** Non-profit events are events where no monies are made, and no admission fee is charged.
- ELIGIBILITY:** Groups who are holding meetings, community bridal showers and children events  
ie: Brownies, TOPS, Guides, Cubs, Scouts, community bridal showers, etc.
- GUIDELINES:** Any group/person using the hall as a non-profit use must:
- 1) pick up the key from Township office
  - 2) leave hall in same condition as when they arrived
  - 3) clean any dishes they use
  - 4) be sure all lights, fans, etc are off
  - 5) lock door and return key
- POLICY STATEMENT:** Council will revoke the use of hall to any non-profit group/person who does not abide by this policy.
- EFFECTIVE DATE:** This policy shall come into effect as of September 25, 2000

Reference - Amended by Council Resolution # 9 - November 23, 2009.