

THE CORPORATION OF THE TOWNSHIP OF O'CONNOR

POLICY FOR MEAL ALLOWANCE

PURPOSE: To establish the standards for meal allowance at meetings, conferences and conventions, outside of the Township.

RATES OF PAYMENT: In NW Ontario receipt required

Breakfast - \$15.00
Lunch - \$20.00
Dinner - \$35.00
Maximum per day = \$70.00

Outside of NW Ontario receipts required

No Alcohol will be covered

Any expenses over the allotted meal allowance, to be justified by Council before reimbursement will be made.

POLICY STATEMENT: Any changes outside of these standards will be up to the discretion of Council.

EFFECTIVE DATE: This policy shall come in effect as of the date of April 24, 2003.