

## **THE CORPORATION OF THE TOWNSHIP O'CONNOR**

### **POLICY FOR TAX PAYMENTS:**

#### **CURRENT TAXES:**

Tax bills are mailed out February 1st, showing the first and second instalments of taxes due the end of February and April.

A notice will be mailed to the ratepayers the first of April stating that their second instalment is due for the end of April.

The final instalment of taxes will be mailed out on June 1st showing the third and fourth instalments of taxes due the end of June and August.

A notice will be mailed to all ratepayers on the first of August stating that their fourth instalment is due for the end of August.

The tax bill to be mailed June 1st will show the total amount of taxes due for general and school purposes. It will also show which instalments have been paid and which are still owing. The calculation of interest due on current taxes not paid will be included in this billing.

#### **ARREARS OF TAXES**

On the tax bill mailed out February 1st, the total amount of the arrears and interest to February 28th will be shown and marked past due, please remit.

On the tax bill mailed out June 1st, the total amount of the arrears and the interest to June 30th will be shown and marked past due, please remit.

A bill will be sent in April and August, showing the arrears and interest to date and marked in red, past due, please remit.

A bill will be sent in September, October, November and December, showing any current taxes and/or arrears of taxes and marked in red, past due, payment would be appreciated, please remit.

Any taxes that are over two years old, it is added to the bottom of the bill "that these taxes must be paid before December 31st or they will be placed in tax registration, at considerable more costs to you, please remit."

In October of any year, if there are any arrears of taxes that are almost three years old or in the case of vacant land two years, the Clerk-Treasurer will phone the person and explain the tax procedure to them and what additional costs will be added.

Before the taxes are placed in tax registration, they will be brought before Council so Council can decide what steps should be taken next.

Reference - Council Resolution #10 - January 11, 1996  
- Council Resolution #5 - February 29, 1996  
- Policy Amended March 1996  
(No date of references for original)