

## TOWNSHIP OF O'CONNOR – MINUTES BUDGET MEETING – APRIL 10, 2017

Minutes of the Road Department budget meeting held on Monday, April 10, 2017 at 6 p.m. in the Council chambers.

Present: Mayor Vezina  
Councillors: Alkins, Loan, Racicot  
Clerk-Treasurer Buob  
Leadhand Kelly Johnson  
Absent: Councillor Foekens

Mayor Vezina called the meeting to order at 6:00 p.m.

Mr. Johnson, Leadhand, was welcomed to the table. The draft #1 Road Department budget was reviewed. Items were discussed line by line. The revenue was briefly discussed. If the Clean Water and Wastewater Fund (CWWF) application is approved the funding from the OCIF and a portion of the Federal Gas Tax will be used for the majority of the Township's portion of this project. It was also noted that the sale of the 2002 loader backhoe will help to offset the cost of the new 2014 backhoe.

The administrative costs were briefly discussed, as well as the building expenses. All costs are similar to the previous year.

For the Major Capital line, the purchase of the new loader backhoe is included. Financing for the backhoe will be determined when the full budget is presented. For Minor Capital Mr. Johnson would like to purchase a packer to be used during the installation of the multiple culverts going to be installed this summer through the CWWF, if approved.

The wages and payroll costs on the draft budget are based on the general wages with no project wage expenses pulled out at this time. It was noted that the Clerk-Treasurer will be going out for quotes for employee benefits due to the increase in premiums in June and at this time the number does not reflect the increase as proposed by the supplier.

The equipment operating costs were discussed. This line includes fuel used in the equipment as well as licensing. It was noted that the truck licenses did go up this year from last year. The equipment maintenance costs were discussed. The 2002 backhoe did have some expenses incurred this year already. Mr. Johnson also had the tires changed over from the old one to the new one and other miscellaneous expenses are included. The grader will require new stingers and a mow board this year. Mr. Johnson explained the other miscellaneous repairs that may be required on the rest of the equipment as well.

The dust control line currently does not include the roads in which are presented in project #2 and #3 for resurfacing as the dust control is included as part of the project cost. If these projects are not approved this number will have to increase as they will require their regular spraying.

The COMRIF loan/debenture for the culvert on Sitch Road will be paid off this year with one payment.

Structural inspections on the Township's large culvert structures were discussed. Mr. Johnson will be moving one of the six structures into next year's cycle with the bridge inspections to balance out the expense each year.

The 2017 road projects were discussed. Due to the funding opportunity from the Clean Water Wastewater Fund the Township has committed its 2017 OCIF funding and \$25,000 of the Federal Gas Tax funding to offset the Township's portion of this project expense, to change out approximately sixty road culverts on the Township road system. This has moved all the gravel resurfacing projects into the Township project lines, as well as the brushing and ditching project.

Final numbers will be approved upon the completion of the full budget.

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The Five Year Road Plan was briefly discussed. The projects included in the plan for 2017 have been included in the draft budget. If all the 2017 projects are not approved at the final budget, the Five Year Road Plan will be amended and brought back to Council at a later date for review.

Council thanked Mr. Johnson for presenting his budget and it was

1. Moved by Bishop Racicot  
Seconded by B. J. Loan

**THAT THE BUDGET MEETING ADJOURN TO THE COUNCIL MEETING TO BE HELD ON MONDAY, APRIL 10, 2017 AT 7:00 P.M.**

**TIME BEING: 7:02 P.M.**

Carried

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Mayor

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Clerk-Treasurer