

AGENDA ITEMS FOR INAUGRAL MEETING – DECEMBER 3, 2018 AT 7 P.M.

1. Welcome to new Councillor Crane
2. Signing of Declaration of Oath
3. Distribution of documents for the whole of Council
  - a) List of phone numbers for Council, staff and Fire Chief
  - b) Updated O'Connor Community Control Group (CCG) Call out List for Emergency Plan
4. Mayor Vezina will distribute documents to the Councillor Crane
  - a) Procedural By-law Number 2002-22 as amended
  - b) Policy Booklet
  - c) Official Plan – January 2002 Office Consolidation
  - d) Zoning By-law Number 95-19
  - e) 5 Year Road Plan
  - f) Union Agreement – term August 1, 2016 – July 31, 2020
  - g) Municipal Councillors' Handbook - Sixth Edition
  - h) Municipal Act, 2001 S.O. 2001, Chapter 25
  - i) Cuff's Guide for Municipal Leaders
  - j) Municipal Conflict of Interest
  - k) 21<sup>ST</sup> Century Robert's Rules of Order
  - l) Map of Township with road names
  - m) Municipally used Acronyms
  - n) The Sunshine Law Handbook – 3<sup>rd</sup> Edition
5. Banking – discuss signing authority for Township
6. By-laws
  - a) Review Procedural By-law  
– dates of meetings – do you wish to change?  
Currently the meetings are the second and fourth Monday of the month.
7. Discussion of appointments – will have By-laws or resolutions ready for next meeting.
  - a) Appointments for 2019- 2022
    - i) Committee of Adjustment – 3 to be appointed
    - ii) Acting Head of Council
    - iii) Lakehead Region Conservation Authority – meeting 3<sup>rd</sup> Wednesday
    - iv) Lakehead Rural Planning Board – meeting 1<sup>st</sup> Thursday of month
    - v) Thunder Bay District Social Services Administration Board
    - vi) Thunder Bay District Veterinary Committee
    - vii) Thunder Bay District Municipal League
    - viii) Emergency Measures Organization – Mayor Vezina and need alternate
    - ix) Lakehead Police Services Board
    - x) Lakehead Rural Municipal Coalition
    - xi) Thunder Bay District Health Unit – O'Connor's turn
8. Behavioural Sciences Centre – offer Employee and Family Assistance Program to member of Council.
9. Set date for Council Orientation
10. Adjourn                      DATE OF NEXT MEETING: DECEMBER 3, 2018 AT 8 P.M.