

TOWNSHIP OF O'CONNOR - NOTES – DECEMBER 3, 2018

An inaugural meeting was held with Council elect on Monday, December 3, 2018 at 7 p.m. in the municipal building.

Present: Mayor Vezina
Councillors: Crane, Handy, Loan, Racicot
Clerk-Treasurer Buob

Clerk-Treasurer Buob welcomed the new Council and congratulated them on their successful election.

The reading aloud and the signing of the Declaration of Office was taken by the new Council.

The distribution of the updated list of Council and staff phone numbers was presented to the whole of the Council, as well as an updated index for their Policy Book and a Final copy of the Township of O'Connor's Emergency Management Program for their binders. A congratulations package from the Association of Municipalities of Ontario (AMO) was also distributed to all of Council.

Mayor Vezina presented Councillor Crane with a binder which included copies of the Township's Procedural By-law Number 2002-22 as amended, Official Plan – January 2002 Office Consolidation, Zoning By-law Number 95-19, current policy book, including a copy of Schedule B to By-law #2000-09 with regard to the POA Policy for Conflict of Interest pursuant to the Transfer of the POA in accordance with the Memorandum of Understanding. Also provided was the Township of O'Connor Emergency Plan, a copy of the Union Agreement for the term August 1, 2016 to July 31, 2020, the 5 Year Road Plan, Township of O'Connor maps and an updated list of municipal related acronyms. Councillor Crane was also given a copy of the following documents: Municipal Act, 2001, S.O. 2001, Chapter 25, Robert's Rules of Order, Cuff's Guide for Municipal Leaders, Handbook for Municipal Councillors – Sixth Edition, and the Sunshine Law Handbook.

The signing authority for the Township of O'Connor's banking was discussed. In the last term of Council due to employment situations where the signing authorities could be out of town at any time, three members of Council were authorized to having signing authority. Council discussed whether or not this was still necessary or if it could be reduced to two. Council will continue to have three Council members and it was agreed that Mayor Vezina, Councillor Loan and Councillor Handy be appointed as authorized signing authority. A motion will be passed at the regular meeting of Council authorizing the change.

The Procedural By-law was reviewed. Council would like to continue with the current schedule for Council meeting dates and times. The meetings will be held on the second and fourth Monday of the month at 7 p.m. except for the months of July and August, when there will only be one on the second Monday and December when they will be held on the first and third Monday due to the Christmas season. The Acting Head of Council will continue on the alphabetical rotation if the Mayor is absent. The By-law will be updated to include the new subject matters to which a meeting can be closed Section 239 (1) of the Municipal Act, 2001, S.O. 2001, c. 25. The curfew was discussed and it was agreed to remain the same. The Agenda headings were discussed. It was agreed to remove the special line for the DSSAB issues and include these matters either under Correspondence, Old Business or New Business, wherever it was appropriate for the information. The deputation procedures and visitors attending the meeting were discussed and it was agreed it will remain the same.

Council will further discuss these changes at the January 14, 2019 Council meeting with notice of the review of the Procedure By-law included in the January 2019 issue of the Cornerstone, as well as on the Township of O'Connor's website. If there are no objections, to the By-law the amendments will be approved at this meeting.

The appointments of Council to the various boards and committees was discussed for the 2019 to 2022 term and a resolution will be passed at the regular meeting following. A request for Committee of Adjustments members has been advertised in the December 2018 issue of the Township's newsletter, the Cornerstone. Applications are due to be submitted for selection at the December 17, 2018 Council meeting.

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The Employee and Family Assistance Program was offered to the members of Council.

A date for new Council orientation was discussed and set for January 18, 2019 at 9 a.m.

It was

1. Moved by Jerry Loan
Seconded by W. Handy

**THAT THE INAUGURAL MEETING ADJOURN TO THE MEETING OF COUNCIL
TO BE HELD ON DECEMBER 3, 2018 AT 8:00 P.M.**

TIME BEING: 8:17 P.M.

Carried

Mayor

Clerk-Treasurer