Lakehead Police Services Board

Agenda for Meeting: Wednesday, January 8, 2020 at 6:00 p.m.
O'Connor Municipal Office
330 Highway 595, R.R.#1 Kakabeka Falls, Ontario

1. Preliminary Matters

(a) Selection of Chair and Vice-Chair for the Upcoming Year 1-2

(b) Call to Order by Chair

(c) Approval and/or Amendment of the Agenda

(d) Request/Receive Declarations of Pecuniary Interests (if any)

2. Deputations, Reports or Correspondence Requiring Direction

2.1 Minutes of the Meeting held October 21, 2019 3-8

2.2 Matters Arising from the Minutes 9-11

2.3 Budget 2020 12-13

3. Reports or Correspondence for Information

3.1 Correspondence (chronologically)

(a) October 23, 2019: Email from OAPSB Administration regarding OAPSB "News and Updates" 14-15

(b) October 29, 2019: Email from OAPSB Administration regarding OPP Governance Summit (January 30th) and providing a summary of discussion relating to Bill 175 (from May 25th) as well as a power point presentation on "OPP Detachment Boards" from the AMO 2019 Conference (August, 2019) 16-26

(c) November 2, 2019: Email from Secretary of OAPSB Zone 1, enclosing:
1. Minutes of the October 10th, 2019 Zone meeting
2. Kevin Holland's report (circulated at that meeting); and
3. Report from Graham Wight (who was unable to attend the meeting). 27-42

(d) November 4, 2019: Email from OAPSB Administration regarding "Next Generation 911", enclosing a statement regarding same and terms of reference regarding same. 43-50

(e) November 22, 2019: Email from OAPSB Administration "November News and Updates" 51-52

(f) November 28, 2019: Email exchange between Secretary of OAPSB Zone 1 and Past Board Secretary regarding board position vacancies/appointments. 53-54

(g) December 2, 2019: Email from OAPSB Administration with links to initiatives of the OAPSB 55

(h) December 10, 2019: Email from Secretary of OAPSB Zone 1, enclosing all of the following:

1. Zone 1 Report dated May 22, 2019 (from Kevin Holland for the Directors' meeting)
2. Zone 1 Report dated October 9, 2019 (from Kevin Holland for the Directors' meeting)
3. Board of Directors Meeting minutes for meeting held October 9, 2019
4. Zone 1 Report dated November 28, 2019 (from Kevin Holland for the Directors' meeting)
5. Agenda for Board of Directors meeting November 28th, 2019
6. Letter from Chair of Zone 1 (Kevin Holland) to members of Zone 1 relating to circulation of his reports, etc. 56-66

(i) Email from OAPSB Administration reminding members of the OAPSB Governance Summit 67-69

4. By-laws

No by-laws are presented for passage at this Meeting.
A copy of the Consolidated Procedure By-law was separately Distributed for Information.

5. Discussion: New Business raised by Members; Discussion with OPP, etc.

6. Closed Session

6.1 Information relating to Individual interested in Appointment as a Community Member 70

7. Adjournment (Curfew Set for 9:00 p.m.)

First Meeting, annually
Election of Chair and Vice-Chair

Section 4.1 of the Procedure by-law reads:

Legislative Requirement:

Subsection 28(1) of the Act requires that the Board shall, at its first meeting in January of each year, select a Chair for the upcoming calendar year. Subsection 28(2) of the Act allows the Board, should it choose to do so, to also select a Vice Chair. The Board shall select its Chair and Vice Chair through an election by the Members, conducted by the Secretary, at the first meeting in January, annually. Voting for the positions of Chair and Vice Chair shall be undertaken through an open vote. No vote shall be taken by ballot or by any other secret method.

Procedure:

1. The Secretary calls the meeting to order at 6:00 p.m., assuming the chair for the purposes of conducting the election.

2. The LPSB has two officers: Chair and Vice-Chair. Both positions are elected annually by the voting members. Elections are held at the outset of the first regular meeting of the year.

3. Election of Chair:

   (a) The Secretary will then call for nominations for the position of Chair. Nominations need not be seconded. All persons nominated will be asked whether they are willing to stand for office. Those that are not, will not be included in the election.

   (b) Where only one person is nominated and agrees to stand for office, that person will be acclaimed.

   (c) Where there are two or more persons who are nominated and agree to stand for office, each will be given an opportunity to briefly address the membership as to his/her reasons for wishing to stand. After each has had his or her say, voting will occur. The Secretary shall call the candidates' names in alphabetical order by surname, asking those in favour of that candidates' appointment to raise their hands. The Secretary will count the votes and declare the result.

   (d) In the event of a tie, a coin toss will determine the Chair, and the person who loses the coin toss will be the Vice Chair.

4. Election of Vice Chair:

   (a) If the Vice Chair was not determined in accordance with the procedure for electing the Chair (Section 3(c) above), then the Secretary will call for nominations for the office of Vice Chair. Nominations need not be seconded. All persons nominated will be asked whether they are willing to stand for office. Those that are not, will not be included in the election.

   (b) Where only one person is nominated and agrees to stand for office, that person will be acclaimed.

(c) Where there are two or more persons who are nominated and agree to stand for office, each will be given an opportunity to briefly address the membership as to his/her reasons for wishing to stand. After each has had his or her say, voting will occur. The Secretary shall call the candidates' names in alphabetical order by surname, asking those in favour of that candidates' appointment to raise their hands. The Secretary will count the votes and declare the result.

(d) In the event of a tie, a coin toss will determine the Vice Chair.

5. When elections are concluded, the newly elected chair will assume the chair for the balance of the meeting.

LAKEHEAD POLICE SERVICE BOARD

MINUTES OF THE REGULAR MEETING OF THE BOARD

Held at the Township of O'Connor Municipal Office
On Wednesday, October 21, 2019

PRESENT: Mayor Kevin Holland, Township of Conmee, Municipal appointee
Councillor Jerry Loan, Township of O'Connor, Municipal appointee
Cathy Woodbeck, Provincial appointee

Rosalie A. Evans, Solicitor-Clerk for the Municipality of Neebing and Board Secretary
Shara Lavallée, Board Secretary appointed for 2020

REGRETS: Inspector Al Gordon, O.P.P. Thunder Bay Detachment Commander
Officer Gerritt Beitz, O.P.P. Thunder Bay Detachment

GUESTS: Mayor Erwin Butikofer, Municipality of Neebing

1. PRELIMINARY MATTERS:

(a) Call to Order

Chair Holland called the meeting to order at 6:00 p.m. Attendance was recorded.

(b) Waiver of Procedural By-law Section 7.2 (for the December, 2018 meeting)

Res. No. 2019-006

Moved by: Vice Chair Loan
Seconded by: Member Woodbeck

BE IT RESOLVED THAT Section 7.2 of the Procedure By-law, which provides that meetings shall not be held in December, be waived for the purposes of regularizing the meeting held on December 13, 2018.

CARRIED ✓

(c) Approval of the Agenda:

Chair Holland asked whether any members wished to make any additions or adjustments to the agenda. None were forthcoming.

Res. No. 2019-007

Moved by: Member Woodbeck
Seconded by: Vice Chair Loan

BE IT RESOLVED THAT the agenda for this evening's meeting be approved as circulated.

CARRIED ✓

(c) Request/Receive Declarations of Interest:

Chair Holland called for any declarations under the Municipal Conflict of Interest Act. No

declarations were received.

2. DEPUTATIONS, REPORTS OR CORRESPONDENCE REQUIRING DIRECTION:

2.1 Report of the Subcommittee Meeting Held July 24, 2019 (for approval)

Members present reviewed the report. The Secretary explained the conversion of the July 24th Board meeting to a sub-committee meeting due to lack of quorum.

Res. No. 2019-008

Moved by: Member Woodbeck
Seconded by: Vice Chair Loan

BE IT RESOLVED THAT the recommendations in the Report at Item 2.1 on this evening's agenda be approved.

CARRIED ✓

Through this resolution, the Board made the following decisions:

a) To pass a by-law to amend the procedural by-law relating to prohibitions for meetings in particular months;
b) To approve the minutes of the Board meeting held on April 24th, 2019;
c) To appoint Member Woodbeck as the Board's representative on the Advisory Committee for preparation of the joint Community Safety and Well-Being Plan;
d) To approve the 2019 budget for the Board;
e) To table preparation of a Mission Statement until the Community Safety and Well Being Plan has progressed to a draft stage; and
f) To receive correspondence for information.

2.2 Administrative Report the Joint Conference for Zone 1 OAPSB and the OAPC

The Board Secretary overviewed the report. Chair Holland explained he had been unable to attend the conference due to its conflict with a seminar and OAPSB meeting in Toronto on the same date.

Res. No. 2019-009

Moved by: Vice Chair Loan
Seconded by: Member Woodbeck

BE IT RESOLVED THAT the report at Item 2.2 on this evening's agenda be received for information.

CARRIED ✓

Discussion took place about the comment made by Mr. Wight, during his presentation, realting to detachment-wide boards. The Secretary was requested to ask the Province for the rationale in providing Temiskaming (and, apparently, only Temiskaming), with an exception to the imposition of the detachment-wide board rule.

2.3 Administrative Report on Zone 1 OAPSB Meeting October 10, 2019

The Board Secretary overviewed the report.

Res. No. 2019-010

Moved by: Member Woodbeck
Seconded by: Vice Chair Loan

BE IT RESOLVED THAT the report at Item 2.3 on this evening's agenda be received for information.

CARRIED ✓

2.4 Set Meeting Schedule for 2020

Res. No. 2019-011

Moved by: Vice Chair Loan
Seconded by: Member Woodbeck

BE IT RESOLVED THAT the Board's quarterly meetings in 2020 be scheduled as follows:

a) January 8th, 2020;
b) April 8th, 2020;
c) July 8th, 2020; and
d) October 14th, 2020.

CARRIED ✓

3. REPORTS OR CORRESPONDENCE FOR INFORMATION:

3.1 Correspondence Received

a Email August 2, 2019, Seeking input for AMO meeting with Solicitor General

Members present reviewed the correspondence. No resolution was passed.

b Email Exchange (and enclosed letter) August 30, 2019- September 9, 2019, Relating to Input for the Independent Review of the OPP Work

Members present reviewed the correspondence. No resolution was passed.

c Email September 5, 2019 Regarding Zone 1 Joint Meeting OAPSB and OAPC

Members present reviewed the correspondence. No resolution was passed.

d Email September 7, 2019 Enclosing Updated Agenda for Meeting Noted in (c) Above

Members present reviewed the correspondence. No resolution was passed.

e Email September 21, 2019 Enclosing a Copy of the Zone 1 By-law

Members present reviewed the correspondence. No resolution was passed.

f Email September 25, 2019 Enclosing 2020 Billing Statement for Member Municipalities

Members present reviewed the correspondence. No resolution was passed.

g Email October 2, 2019 Enclosing Minutes from Zone 1 OAPSB Meeting May 24, 2019

Members present reviewed the correspondence. No resolution was passed.

h Email October 7, 2019 from Gillies Township Enclosing Correspondence from Reeve Wright (dated September 24th) on Behalf of Gillies Township Council

Mayor Holland advised that he had read the letter several times over, and believes it contains several inaccuracies, which are concerning.

The first paragraph complains that "no response was ever received when Council requested a meeting with a member of the Board". Although the Board had not sent a formal response, this matter was discussed by the Board, in the presence of Gillies Councillor Beth Jones and Gillies Clerk Jenna Hakala, at the Board meeting held on April 24, 2019, as reflected in the minutes of that meeting. Vice-Chair Loan had agreed to attend a Gillies Council meeting, and it was his understanding that someone from Gillies would be in touch to schedule the deputation. He had not been contacted.

There are no other "documents" than those discussed at the Board meetings. Clarification from Gillies Council on what they believe to be missing will be required.

As members of the Board had not been present during discussion between Gillies Council and Inspector Gordon, as reflected in the correspondence, it would not be possible to address the comment that the OPP refused to enforce township by-laws. The content, stating that Inspector Gordon had The OPP has enforced by-laws for other member municipalities, and, although not all by-laws (particularly, as an example, animal control by-laws) are enforced by the OPP, many other by-laws (for example, noise, parking, etc.) have been. Chair Holland agreed to follow up with Inspector Gordon in this regard.

With respect to concerns about lack of a website for the Board, this was something simply not brought to the Board's attention. All documents are available to all member municipalities at any time. The statement in the letter that "the only way Gillies is able to get specific documents...is to attend the Police Board meetings" is troubling in this regard.

With respect to budgetary concerns, during the presentation of the proposed 2020 budget at the Board meeting in April, the Secretary had been directed to make changes. The approved budget was significantly less than the draft she had prepared. This was all discussed at the April 24th meeting, with Gillies' representatives present. The budget has certainly not experienced the "doubling" recorded in the letter.

Res. No. 2019-012

Moved by: Vice Chair Loan
Seconded by: Member Woodbeck

BE IT RESOLVED THAT the Board Secretary be directed to draft a letter in response to Gillies Township's correspondence, pointing out the discrepencies and asking the Council to reconsider its motion;
AND, FURTHER, THAT the letter be distributed, in draft form, to other members for review prior to sending it;
AND, FURTHER, THAT the Board Secretary look into creation of a simple, information-providing website for the Board and report back.

CARRIED ✓

i Email October 13, 2019 Enclosing Power Point Slides from one of the Presentations at the Joint Conference

Members present reviewed the correspondence. No resolution was passed.

4. BY-LAWS:

By-law 2019-001, to amend the Procedure By-law, was presented for discussion. Two versions had been included in the agenda. Members present preferred the version on page 64.

Res. No. 2019-013

Moved by: Member Woodbeck
Seconded by: Vice Chair Loan

BE IT RESOLVED THAT By-law Number 2019-001, to amend the Procedure By-law by deleting Section 7.2, be passed.

CARRIED ✓

5. DISCUSSION: NEW BUSINESS RAISED BY MEMBERS; DISCUSSION WITH OPP; ETC.

No representatives of the OPP were present at the meeting, and no statistical reports had been provided for discussion.

Chair Holland reported on his attendance at the OAPSB meeting in Toronto. As he had sent a letter, on behalf of Zone 1 to the Solicitor-General and Premier, regarding detachment-wide boards, he had an opportunity to discuss it at the meeting. The Board executive had initially expressed some concerns, but after seeing the support from other members, there was general (informal) approval of the correspondence. The OAPSB has an obvious concern relating to detachment-wide boards, as its membership will be significantly impacted.

Chair Holland reported on his attendance at the labour conference. The presentations had been more geared to municipal police services boards rather than the Section 10 OPP boards, however, there was an interesting presentation relating to OMERS.

6. CLOSED SESSION

Although on item of correspondence was scheduled for Closed Session, members present advised they had reviewed the correspondence and it did not need to be discussed. Accordingly, the Board did not resolve into Closed Session.

Res. No. 2019-014

Moved by: Vice Chair Loan
Seconded by: Member Woodbeck

BE IT RESOLVED THAT, with respect to Item 6.1 on this evening's agenda, Member Beitz' resignation be accepted, with regret,
AND THAT, the Secretary send a letter on behalf of the Board to thank Member Beitz for his service;
AND THAT member municipalities seek out persons who may be interested in being appointed to the Board as the community representative.

CARRIED ✓

7. ADJOURN THE MEETING:

There being no further business to attend to, Chair Holland adjourned the meeting at 7:45 p.m.

REGULAR MEETING OF THE BOARD

Kevin Holland
BOARD CHAIR

Rosalie A. Evans
BOARD SECRETARY

LAKEHEAD POLICE SERVICES BOARD
Administrative Report

Date: January 3, 2020 (For Meeting on January 8, 2020)

To: Members of Lakehead Police Services Board

Subject: Matters Arising from Minutes of Previous Meeting and/or Matters Tabled at Previous Meetings

Submitted by: Rosalie A. Evans, Past Board Secretary

RECOMMENDATION:

This report is prepared primarily for the Board's information, although approval of a responding letter to Gillies Township should be passed by resolution.

BACKGROUND:

The following matters arose for follow-up at the last meeting of the Board:

1. The Past Board Secretary was asked to request that the OPP provide the statistical call reports on a monthly basis;

2. The Past Board Secretary was asked to follow up with the Province as to why Temiskaming is (currently) the only anticipated exception to the detachment-wide board imposition, and to have confirmation that, should Gillies Township withdraw, the other three municipalities can maintain the Board based on the shared boundary between O'Connor and Neebing;

3. The Past Board Secretary was asked to provide a draft response to the Township of Gillies for consideration by the Board;

4. The Past Board Secretary was asked to look into creation of a simple website for the Board; and

5. The Past Board Secretary was asked to send a letter to Mr. Beitz to thank him, on behalf of the Board, for his service.

6. All members were asked to canvass their communities for interest in service on the Board as a community member appointee.

The following matter remains tabled:

Mission Statement Report – Tabled until Community Safety Plan is farther advanced.

DISCUSSION:

1. Request for Monthly Reporting from OPP:

   The Past Board Secretary has not as yet requested monthly reporting, however, she has had difficulty getting responses from the OPP relating to requests for the reports.

   Emails requesting reports for inclusion in the October 21st agenda went unanswered.

   An email sent December 20th at 11:13 a.m. to Inspector Gordon and Officer Beitz is also as yet unanswered. It reminded them that January 8th was the next meeting and requested any agenda items, plus the call reports. Ms. Lavallée was copied by way of "introduction".

   An email sent January 2nd to Inspector Gordon and Officer Beitz reminded them that the agenda would be finalized on the 3rd and requested the call reports. As at the time this report was finalized, there has been no response.

2. Follow up with the Province:

   As at the time this report was prepared, the Past Board Secretary had not had a response from Mr. Wight as to the two matters raised with him. A response may be available at the meeting.

   As an "aside", the Province, and the Zone 1 Administrative Secretary, have both been advised of the change to secretarial representation for the Lakehead Police Services Board, effective January 1, 2020.

3. Draft Response to Gillies

   The draft response was distributed to members. The Board may wish to resolve to approve a final letter.

4. Board Website

   The Past Board Secretary is working on a simple website, which will be a page on Neebing's website.

   Contact information for Board members is often shown on websites. The Past Board Secretary will require feedback on whether some or all members' contact information should be publicized, or whether all contact should be through the Board Secretary (recommended).

5. Letter to Mr. Beitz

   Correspondence was sent to Mr. Beitz, as directed.

6. Community Member Appointee Interest

The Past Board Secretary received, through Vice Chair Loan, information relating to a party interested in being appointed to the Board. The information is included in the agenda at Item 6.1 (Closed Session – personal information about an identifiable individual).

The Board, and/or its member municipalities, has not established a protocol or procedure for appointing the community members. A protocol could be established, but it should then be approved by member municipalities – whose representative this person would be. In the interests of time, it is recommended that the Board consider making a recommendation to each of the Councils to appoint Mr. Sobolta. A recommended appointment process could be included at the same time, subject to direction from the Board on how it sees such a process unfolding.

Mr. Sobolta will be in attendance at the January 8th meeting to observe proceedings and to be available to answer any questions members may have of him.

ATTACHMENTS:

None

LAKEHEAD POLICE SERVICES BOARD
Administrative Report

Date: **January 3, 2020 (For Meeting on January 8, 2020)**

To: **Members of Lakehead Police Services Board**

Subject: **Budget for 2020**

Submitted by: **Rosalie A. Evans, Board Secretary**

RECOMMENDATION:

Administration recommends approval of a 2020, either as appended to this report, or amended as determined necessary by the Board.

BACKGROUND:

The Board passed the 2019 budget at its meeting held October 21st.

DISCUSSION:

The proposed budget assumes the following:

Regular board meetings are held four times per year. It is assumed that there are 3 Board members present for the first meeting, and 5 members present for the last 3 meetings. Dependent upon the Province's appointments process, fewer members may be available to attend meetings.

Allowance for one special board meeting is included, although one would be rare. Most in-between meeting issues can be resolved by telephone conference.

Allowance for two individual member meetings is included (committees; recruitment interviews, etc.).

Since our Chair has become the Chair for Zone 1 of the OAPSB, some of the conference/travel costs are covered by that organization for conferences or meetings that he attends. (All registration fees, flights and one night's accommodation is covered. Per diems, meals and other sundry expenses are not covered.) In the 2019 budget, we included this as a revenue source (re-imbursement), however, the OAPSB prefers that Chair Holland book through the OAPSB directly. This simply reduces the expense lines rather than showing a revenue line.

It is assumed that *the Chair* will travel for 2 conferences/training courses annually, one lasting 4 full days on one lasting 2 full days. (Attendance by the Chair rather than other members reduces expenses, as noted above.) It is assumed that 2 members will go to 1 local conference/training course annually. All training days are presumed to be full days for remuneration purposes in the budget.

The Past Board secretary requires further information from the OAPSB regarding the frequency of its meetings. It is assumed the Board meets 6 times per year, however, this could be erroneous.

The Past Board Secretary is in the process of reconciling expenses paid and expenses reimbursed.

ATTACHMENTS:

One: 2019 Variance Report & Proposed 2020 Budget

ATTACHMENT ONE: 2019 Variance Report & Proposed 2020 Budget:

Item	2019 Budget	2019 Actual	2019 Variance	Proposed 2020 Budget
Revenue				
OAPSB re-imbursement for Chair	-2000	*-1349.90	*650.11	0
Board Costs				
Per diem (Regular Board Meetings)	2100	1800.00	300.00	2700.00
Per diem (Special Board Meetings)	750	0	750.00	750.00
Per diem (misc. meetings/events)	600	300.00	300.00	300.00
Per diem (training/conferences)	3000	3900.00	(900.00)	2400.00
Mileage	700	320.10	379.90	700.00
Administration Costs				
Postage	50	0	50.00	50.00
Office Supplies (paper, etc.)	150	0	150.00	150.00
Mileage	100	0	100.00	100.00
Training/Conference Costs				
Registration fees	2000	1789.33	210.67	1000.00
Travel Costs	2000	3217.43	(1217.43)	1000.00
Meals & incidentals	1000	358.58	641.42	1000.00
Membership Fees				
OASPB	1400	1422.37	(22.37)	1450.00
OASPB Zone 1	200	125.00	75.00	150.00
Subtotal (without credit)		13,232.81		
Totals:	12050	11,882.91		11,750.00

*Note: the Past Secretary is still in the process of expense reimbursement reconciliation with the OAPSB, so these figures could change

From: Holly Doty, OASPB Administration <oapsb=oapsb.ca@cmail19.com> on behalf of Holly Doty, OASPB Administration <oapsb@oapsb.ca>
Sent: Wednesday, October 23, 2019 10:22 AM
To: Rosalie Evans
Subject: OAPSB News and Updates!

October 23 2019

2019 OAPSB LABOUR SEMINAR- Thank you!

The 2019 Labour Seminar was a Great Success !

The 2019 Labour Seminar hosted some great speakers and attendees. Thank you!
If you missed the event, presentations from the event can be found by **clicking here** or by visiting the OAPSB website (Member section). Click here to revisit the Program

Thank you to our sponsors including Johnston & Cowling LLP, Miller Thomson LLP and member Police Services boards including Peel, Ottawa, Greater Sudbury, Waterloo Regional, Chatham-Kent and Windsor.

PTSD Podcast!

Meet Police Officer James Jefferson. James talks about his own personal struggles with PTSD, how he owns his growth, and his new position within the police force that allows him to support his brothers and sisters everyday. A fantastic chat!

Click here to find hear the PODCAST !

SAVE THE DATE:

Registration will open in November 2019!
Please share the 2020 fees with your boards.

Early Bird (Ends April 1, 2020) $550

Full Conference (member) $625

Full Conference (non member) $799

Companion $400

Single Day (member) $399

Single (non member) $499

2020 Membership Registration and Fees are now available!

2020 Membership fees and Registration available by clicking here.

NEW Updates - ALL CHIEF MEMOS

OAPSB NEWS / SOLICTOR GENERAL Updates!

Ontario Association of Police Services Boards

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From: Holly Doty <oapsb@oapsb.ca>
Sent: Tuesday, October 29, 2019 12:46 PM
To: Holly Doty; Fred Kaustinen
Subject: OPP Governance Summit - 30 Jan 2020
Attachments: OPP-boards-opportunities-challenges-solns-24may18.docx; OPP Det boards - OAPSB to AMO Aug 2019.pptx

Greetings Members, (Please share with your full boards),

OAPSB is planning an OPP Governance Summit in the new year, tentatively scheduled for 9am-4pm on **30 Jan 2020**, at **FOUR POINTS & ELEMENT TORONTO AIRPORT**

(6257 Airport Road, Mississauga, ON L4V 1E4 Canada) near Pearson Airport. The purpose of this note is to give you advance notice so you hold the date in your calendar! This event has been timed to coincide with the Solicitor General's regulation-writing schedule.

The aim of the Summit is to identify key regulatory opportunities, challenges and solutions regarding OPP Detachment Boards. The Solicitor General's Regulation Writing Team is committed to participate in our Summit, so they can hear your views first-hand. OPP Municipal Policing Bureau is also committed to attending, and is working on securing the participation of Commissioner Carrique.

We are currently in discussions with the Ministry, at their encouragement, to secure funding to host this event. If they agree to fully fund, the Summit Registration will be free for all delegates. If they agree to fund the meeting rooms, AV, etc. but not food and beverages, the Registration Fee will be $100 per delegate (for breakfast, lunch and a couple coffee breaks). If they do not agree to financially contribute, the Registration Fee will be $200 per delegate. In any event, all delegates will be required to arrange for their own transportation and accommodations as necessary.

We will apprise you as soon as the venue is confirmed, and as soon as Government confirms its financial contribution. Meanwhile, we've attached some related reference material for you from our 2018 Spring Conference and the 2019 AMO Conference.

Hope to see you at the Summit, if not before,

Fred

3.1(b)-2

Fred Kaustinen

Executive Director OAPSB

cc.
Holly Doty, CMP
Ontario Association of Police Services Boards
180 Simcoe St, London, ON N6B 1H9
T: 1-800-831-7727 | C: 519.636.7707
oapsb@oapsb.ca

OAPSB
Good Policing through Good Governance

Bill 175 for OPP Boards - 25 May 2018

Participants' Comments

BILL 175 OPPORTUNITIES

- Mandated input to the DC action plan
- More influence & input with the OPP
- Better communications
- Opportunity for broad public engagement
- Greater collaboration with neighbour 5.1 communities e.g. appointments
- Improve the community safety & well being
- Standardize/template the community safety and well being process
- Standardize DC evaluation process
- Boards encouraged to offer more relevant input, foster more meaningful relationship with DC
- New training requirements or boards can bring board members up to speed and improving the quality of police governance and policing in the process
- Can right-size the policing function in the community
- More board support
- Collaborate with neighbour first nations
- Streamlined board-detachment linkage
- Time-saving for DC
- Consistent messaging from governors to DC
- Sharing enhancement costs
- Participate in Advisory Council creation process
- Stronger collective OPP governance voice

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Good Policing through Good Governance

BILL 175 CHALLENGES	SOLUTIONS
Encouraging CSWBP partners to take action	Other ministries should mandate participation
Structure of Det board across widely-varying detachment jurisdictions across/address varying geography	• Focus on common issues & the high-risk issue • Identify selection criteria in advance e.g. response distance/time • layer in councils • Leverage technology
Identification of priorities in a safety-diverse detachment jurisdiction	Focus on common issues & the high-risk issue
How to manage downloaded provincial responsibilities	Adapt, learn, adapt some more
How to govern joint operations?	Jointly
Limitations on service delivery options	Leverage the options that do exist, and focus fully trained police on high-skill, high-risk tasks
Maintaining local representation	• Consider local in a broader context • Rotate seats between communities in subsequent terms of council
Participating in training	Make training tiered phased, and platforms accessible, flexible
Appointment process(es)	Appointing authorities should streamline and disclose appointment processes, and publicly share results including timelines

OAPSB
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OPP Detachment Boards

AMO 2019 Conference, Ottawa

Fred Kaustinen

OAPSB
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Outline

Aim: to share insights regarding OPP Detachment Boards

1. Legislative changes
2. Next steps

Community Safety & Policing Act 2019

OAPSB Good Policing through Good Governance

O.P.P. detachment board

67 (1) There shall be an O.P.P. detachment board, or more than one O.P.P. detachment board in accordance with the regulations, for each detachment of the Ontario Provincial Police that provides policing in a municipality or in a First Nation reserve.

OPP Detachment Boards

Police Services Act (1990)	*Community Safety and Policing Act, 2019*
• Every municipality in Ontario that maintains its own police service, or is policed by the OPP *under contract*, is required to have a police services board (about 160+ communities) • Municipalities that are policed by the OPP *without a contract* currently do not have a police services board, but may have a community policing advisory committee (about 220+ communities)	• Creates a requirement for one OPP detachment board per OPP detachment with requirements for community representation and input, or more than one per detachment if provided in the regulations • Flexibility is provided through regulation to address unique geographic circumstances

4

OPP Detachment Boards

Police Services Act (1990)

- 3 or 5 member boards
- Participate in selection of the detachment commander

Community Safety and Policing Act, 2019

- Board composition, terms of office and remuneration to be provided in the regulations.
- consult with the Commissioner regarding the selection of a detachment commander and otherwise participate, in accordance with the regulations, in the selection of the detachment commander

5

Local Policies and Action Plan

Police Services Act (1990)

- Duties of section 10 boards include determining policing objectives and priorities, and establishing local policies, after consulting the detachment commander or designate

Community Safety and Policing Act, 2019

- Boards are empowered to determine local objectives, priorities and policies subject to specifications outlined in the statute, including:
  - Must consult with Detachment Commander
  - It must not be inconsistent with, the strategic plan prepared by the Solicitor General for the OPP;
  - Must not relate to specific investigations, the conduct of specific operations or other prescribed matters;
  - Must not require a member of the OPP to provide any policing that is not required as a component of adequate and effective policing.

6

Local Policies and Action Plan

Police Services Act (1990)	*Community Safety and Policing Act, 2019*
	• A detachment commander is required to prepare and adopt a local action plan for the provision of policing provided by the detachment. • In preparing or revising the local action plan, the detachment commander is required to consult with his or her OPP detachment board among others.

7

OPP Detachment Boards – In Brief

OAPSB
Good Policing through Good Governance

- Extends police governance to 200+ more communities
- Boards establish objectives, priorities and policies for the entire detachment, not just for policing a single community within the detachment area
- Addresses alignment of board objectives & policies with GHQ objectives & policies, & Detachment Commander's action plans
- Consolidation of representative police board at the detachment level rather than community level

OAPSB Good Policing through Good Governance

OAPSB Submission to Justice Committee

"While the creation of OPP detachment boards is supported (largely because it extends police governance to every community, including approximately 200 communities that currently have no such voice), we suggest that the disbandment of any existing Section 10 OPP contract boards should be a municipal decision, rather than a provincial one."

OAPSB Good Policing through Good Governance

Detachment Board Initiatives

- Wellington County Det Board – formed 1999; rotating seats
- Northumberland County – proactively pursuing since 2016
- Essex County – planning for Det board started 2018
- Zone 1 (northwest) – asked Premier that local S10 PSBs be allowed to decide whether or not to amalgamate into Det boards

Government Next Steps - Regulations

OAPSB Good Policing through Good Governance

- Board composition
- Satellite boards
- Mandatory policy requirements
- Board training
- Governance performance standards(?)

OAPSB Next Steps - Regulations

OAPSB Good Policing through Good Governance

- Board composition – representation
- Satellite boards – representation
- Mandatory policy requirements – strengthening/improving governance
- Board training – strengthening/improving governance
- Governance performance standards(?) – strengthening/improving governance

Next Steps – Standing Up DBs

OAPSB Good Policing through Good Governance

- Appoint
- Train
- Monitor, coach, advice, support
- Facilitate adjustments where warranted

OAPSB Enduring Priorities

OAPSB Good Policing through Good Governance

- Work with Government and all stakeholders to improve the quality of police governance everywhere, and by extension improve community safety everywhere
- Assist all police boards to effective govern, through relevant training, coaching and feedback mechanisms
- Help ensure meaningful community representation on police boards

Rosalie Evans

From: Debra Bruyere <DebraBruyere@shaw.ca>
Sent: Saturday, November 2, 2019 7:31 PM
To: Ignace Don Cunningham ; Ignace Marsha Reader ; Ignace Roy Fuller; Kenora Andrew Poirier; Kenora Dan Reynard; Kenora Dave Canfield ; 'Kenora Heather Kasprick '; Kenora Sara Dias ; Kenora Whitney Van Belleghem ; Lakehead Cathy Woodbeck ; Lakehead Jerry Loan ; Lakehead Joe Beitz; Lakehead Kevin Holland; Rosalie Evans
Subject: Minutes of Zone 1 meeting and reports
Attachments: October 2019 OAPSB Zone 1 meeting minutes.docx; October Director Report 2019.docx; SOLGEN Zone 1 report October 2019.pdf

Hello all

Please find attached three documents.

1. The minutes of the October 10th Zone 1 meeting.
2. Kevin Holland's report.
3. Graham wasn't able to attend the meeting, so he sent me his report.

Thanks everyone

Debra Bruyere, Secretary Zone 1
DebraBruyere@Shaw.ca
H. (807) 567 2046
C. (807) 597 8055

3.1 (c) - 2

O.A.P.S.B. Zone 1 Meeting – Thunder Bay

Thursday October 10, 2019 – 11:00

Board Members Present: **Debra Bruyere (A/Chair) Brian Stimson, (Recording Secretary) Paul Malashewski (Treasurer), Don Smith (OPP Director - North) Bill Wiedenhoeft, Judi Green, Roy Fuller, David Canfield, Dennis Peterson, Rick Dumas, Shelly Kocis, Bob Van Natto, Horst Prager, Teresa Roberts, Georjann Morriseau, Pauline McRae.**

Board Secretaries Present: Rosalie Evans, Christine Goulet, Marsha Reader

1. Call to order/Welcome

Debra called the meeting to order at 11:00 a.m. and welcomed everyone. Debra passed on Kevin Holland regrets for not being able to attend today's meeting. Kevin had previously committed to attend the Fall Labour Conference. It was unfortunate that this conference coincided with the fall conference and hopefully going forward we can double check to avoid the conflict in the future.

2. Additions/accept Agenda

No addition to the agenda

Moved by Judy Green, **Seconded by** Dave Canfield
Resolved that the October 10, 2019 agenda be accepted as presented.

...**Carried**

3. Adoptions of the minutes

Moved by Bob Van Natto **Seconded by** Roy Fuller
Resolved that the minutes of the May 24, 2019 held in Windsor be accepted as presented

...**Carried**

4. Business arising from the minutes:

None

5. Delegation/Presentations

None

6. Directors' Reports:

- Debra provided Kevin Holland's, Zone 1 Director's report to the members. She will also include the report with the minutes for those not in attendances.

- Don Smith gave a verbal report. He pointed out that more needs to be done for the North, including the issue of one board one detachment, which is still going forward. The regulations are now being created. He suggested that the North needs to lobby before the regulations are rolled out.

Moved by Paul Malashewsik; **Seconded by** Rick Dumas
Resolved that the directors' reports be accepted as presented.

...**Carried**

7. Old Business

None

8. New Business

- Communication: Debra, (Zone secretary) informed everyone that when she sends e-mails to everyone she has to send them in batches of 15 to 20 members at a time, otherwise it is detected as a spam with some of the e-mails and gets returned to her. Therefore if a member replies "all" it won't be delivered to all the members. Debra suggested that if you want to respond to all the members send the e-mail to her and she will forward the e-mail to everyone.
- Don Smith suggested a letter of thanks be sent to Chief Sylvie Hauth for the excellent conference and to Chief Superintendent Dave Lucas for the excellent attendance of the OPP officers and Detachment Commanders.
- The issue of drugs and money transported by air was discussed and what can be done about it. Airport security checks for weapons not drugs or money.
- Suggestions a policy change to alert police when money and drugs are detected at the airport. Don Smith will check into to it and find out what we can do.

9. Treasurer's Report:

Paul gave the treasurer's report. $300.00 was included in the end of year budget to assist with the zone meeting, if necessary. The Bank balance is $4,726.25.

Moved by Dennis Peterson: **Seconded by** Rick Dumas
Resolved that the treasurer's report be accepted as presented

...**Carried**

- Discussions continued on the Zone advocating for the North to the OAPSB and the Government as there is strength in numbers.
- Check for future conference to avoid conflicts with the Fall Zone 1 2020 meeting.

10. Next meeting: At the AGM on May 28/29 – Marriott downtown Toronto

Moved by Dave Canfield **Seconded by** Shelly Kocis
Resolved that the meeting close.

...**Carried**

Meeting closed: **11:52**

October 9, 2019
Zone 1 Director Report

I will start off by thanking everyone for taking time from their busy schedules to be here today, even though I am not. I apologize for not being with you to deliver this report in person. Unfortunately, the scheduling of this conference coincided with the OAPSB labour conference being held in Toronto. As your new representative on this board I felt it was important for me to be in attendance to forge working relationships with the board members and represent our communities. The OAPSB conference has been scheduled for a year and I had booked my flight and accommodations many months ago, prior to learning of this conference. I wish all of you a successful conference.

Since our last meeting, held in Windsor at the OAPSB annual conference, I have continued to advocate on the concerns that you brought to me both at the conference and over the months following the conference.

I have met with the Solicitor General on 3 separate occasions and have discussed with her your concerns and offered possible solutions.

- Community safety plans: I spoke about plans needing to be developed that are specific to each community. Too many of our communities are forced to develop plans that are not reflective of their need. In a lot of cases the agencies that are required to be part of the plan are not represented in our communities.

- Board amalgamations: I continue to advocate that consideration needs to be given to the distances between our communities making the proposal difficult in the North. The future of the OAPSB will be challenged with the reduction of Police Boards across the province.

- Police Costing Formulae: After four years of the new police billing models many communities are struggling with high police costs. The model needs continued scrutiny and consideration of issues in the North. I believe that the high costs experienced by many communities are associated with increased calls related to mental health and addiction problems. I have requested that the Solicitor General call together various Ministries to take a more holistic approach to the problems that are driving up policing and ambulance costs. Much of the policing costs we are experiencing are actually health care costs. There needs to be a better, cost-effective way to deal with the issues that are resulting in increased police and emergency medical costs falling on Municipal property tax bills.

OAPSB ZONE 1

- Board Training Requirements: The OAPSB has approved the development of training for police boards. My understanding is that this was attempted in the past with varying opinions on the value for the cost. This training program may be difficult for the OAPSB to fund with the reduction in revenue expected as a result of board amalgamations. I have requested the Solicitor General work with the OAPSB in cost sharing and development of training requirements.

- Provincial Appointments: Many of our boards are experiencing slow provincial appointments to their boards. There has been some movement on appointments. I have heard from many boards that their appointments were made rather quickly after the submission of names. I can't explain the discrepancies that are occurring. I continue to raise this with the Solicitor General.

The concerns of the membership of Zone 1 are being brought to NOMA for advocacy as well. The advocacy work needs to continue and forging a good working relationship with the Solicitor General and her ministry is, in my opinion, key to making sure that our needs are addressed and solutions that work for our communities are found and implemented. Zone 1 needs to have continued conversations with the Solicitor General to ensure our challenges are being effectively communicated to her.

Thank you for the opportunity to serve the Zone and again best wishes for a successful conference.

Thank you,

Kevin Holland
Director
Zone 1 - OAPSB

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Ministry of the Solicitor General
ZONE UPDATE

October 11, 2019

1. COMPREHENSIVE ONTARIO POLICE SERVICES ACT, 2019

- Bill 68, the *Comprehensive Ontario Police Services Act, 2019* received Royal Assent on March 26, 2019, however its proclamation date has not been determined yet.
- The Act creates the *Community Safety and Policing Act, 2019* and the *Special Investigations Unit Act, 2019*; it also amends the *Mandatory Blood Testing Act, 2006* and the *Coroners Act.*
- When the *Community Safety and Policing Act, 2019* comes into force it will repeal and replace the current *Police Services Act* (1990). Until then the *Police Services Act* remains in force.
- The amendments to the *Police Services Act* (1990) that added new community safety and well-being (CSWB) planning provisions, came into force on January 1, 2019. They will continue to be in force with a new provision requiring the participation of local police services in developing the plan.
- The *Comprehensive Ontario Police Services Act, 2019* also repeals the following statutes that were passed in 2018 under the previous government but had not yet come into force: *Police Services Act, 2018, Ontario Special Investigations Unit Act, 2018, Policing Oversight Act, 2018* and the *Ontario Policing Discipline Tribunal Act, 2018.*
- The *Missing Persons Act, 2018*, and *Forensic Laboratories Act, 2018*, and most of the previous amendments to the *Coroners Act* will remain as passed in the *Safer Ontario Act, 2018.*
    - An All Chiefs Memo (ACM 19-0044) went out on June 7th which confirms that the *Missing Persons Act, 2018* came into force on July 1, 2019.
- In order to bring the *Community Safety and Policing Act, 2019* into force supporting regulations must be developed to fully implement the Act. In late July, the Ministry of the Solicitor General began preparations to engage stakeholders on the new regulatory framework that will need to be developed to support the Act. Stakeholders from the policing sector and community and social services were invited to participate in engagement tables. The ministry will also set up an engagement table with First Nations partners. Engagement will be ongoing as the ministry works towards developing a robust regulatory framework. The ministry will continue to seek

collaborative input from our policing partners, the public and subject matter experts on this critical next phase.

A. The Community Safety and Policing Act, 2019 (CSPA, 2019)

CSPA and Oversight

- The CSPA, 2019 transforms the Office of the Independent Police Review Director (OIPRD) into the Law Enforcement Complaints Agency (LECA). Its responsibilities would include:
  - Receiving and screening public complaints involving police officers, special constables employed by the Niagara Parks Commission, peace officers employed by the Legislative Protective Service, and forwarding complaints about members of a board (e.g., municipal or First Nations) to the Inspector General of Policing (IG).
  - Assigning complaints for investigation relating to police officers, Niagara Parks Commission special constables, and peace officers employed in the Legislative Protective Service to a police service (of the officer or alternate) or an agency investigator.
  - Requiring investigative entities (e.g., chief of police) to explain delays in the completion of an investigation after 120 days and every 30 days thereafter.

- The CSPA, 2019 also establishes the office of the IG within the Ministry of the Solicitor General to monitor, inspect, and ensure compliance with the act and its regulations. The IG would also be responsible for ensuring the delivery of adequate and effective policing. It also empowers the IG to receive and review policy/service complaints.
- The IG would also be empowered to impose remedies for non-compliance with the CSPA, 2019, and board member misconduct.
- The IG would be required to forward the investigative report regarding a board member's misconduct to the entity responsible for the appointment of the board member. The IG would serve a term of five years, with the possibility of a one-term renewal of five years.

CSPA & Policing Functions

- The CSPA, 2019 stipulates that policing functions that meet the following two standards must be provided by members of a police service:
  - The policing function is either (i) crime prevention, (ii) law enforcement, (iii) emergency response, or (iv) maintaining the public peace; and
  - The function requires the exercise of the powers of a peace officer or a police officer.
- The CSPA, 2019 also:
  - mandates human rights, systemic racism, diversity and Indigenous training for new police officers, new special constables, and Police Service Board members.
  - requires police service board members to successfully complete basic training on roles and responsibilities before exercising powers and performing duties; and,
  - mandates public consultations for Lieutenant Governor in Council regulations made under the new policing and police oversight legislation.

2. Community Safety and Well-Being

A. Community Safety and Well-Being Planning

- New legislative requirements related to community safety and well-being (CSWB) planning came into force on January 1, 2019, as an amendment to the current *Police Services Act* (1990).
    - Municipalities have two years from the in-force date to prepare and adopt their first CSWB plan (i.e., by January 1, 2021), working in collaboration with local police services/boards and various other sectors such as health/mental health, education, community and social services, and children/youth services.
    - Municipalities have the discretion and flexibility to develop CSWB plans either individually or jointly with other municipalities or First Nation band councils.
- Schedule 2 of the COPSA, 2019 amends the CSWB planning provisions in the current *Police Services Act* (1990) and these amendments came into force immediately upon Royal Assent (i.e., March 26, 2019).
- Amendments to the CSWB planning provisions (included in Scheduled 2 of COPS Act, 2019) that came into force on March 26, 2019, include:
    - Advisory Committee:
        - The chief of police of a police force that provides policing in the area, or his or her delegate, must be included on the advisory committee.
        - One person may satisfy multiple representation requirements of the Advisory Committee (i.e., one person could represent a community service as well as an educational service).
        - Plans adopted before these changes to the Advisory Committee section continue to be valid despite these changes.
    - Transition:
        - A transition provision allows for plans where consultations took place before January 1, 2019, to be deemed to have met consultation obligations if the Minister determines there is substantial compliance.
    - Publication:
        - Reports relating to the CSWB plan (i.e., reports on the effect the plan is having, if any, on reducing the prioritized risk factors) must also be published on the Internet.
- In support of this, in December 2018, the Ministry released an updated version of the *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet, which now includes reference to the new legislative requirements related to CSWB planning, a new critical success factor that highlights the importance of cultural responsiveness in the planning process, as well as a new tool to assist municipalities with the engagement of Indigenous partners as part of their municipally-led CSWB plan. The booklet is available on the Ministry's website at: https://www.mcscs.jus.gov.on.ca/english/Publications/MCSCSSSOPlanningFramework.html
- In addition, the Ministry hosted webinars in spring 2019 to support municipal, policing, and community partners as they engage in the CSWB planning process.

B. Risk-driven Tracking Database:

- The Ministry initiated the Risk-driven Tracking Database (RTD) project to provide a standardized means of gathering de-identified information on situations of elevated risk for communities implementing multi-sectoral risk-based intervention initiatives, such as Situation Tables.

- Complementary to the Ministry's Community Safety and Well-Being Planning Framework, the RTD is an important tool that can help communities collect local risk-based data that can be used to inform the community safety and well-being planning process.
- The Ministry continues to on-board new communities to the RTD. As of August 2019, 54 sites have been on-boarded.
- For any new communities considering use of the RTD for local multi-sectoral risk intervention initiatives (such as Situation Tables) or for a list of sites currently accessing the RTD, please reach out to Claudia Tenuta (416-212-1888).

3. ANIMAL WELFARE LEGISLATION

ANIMAL WELFARE INTERIM STRATEGY

- An agreement was in place between the Government of Ontario and the Ontario Society for the Prevention of Cruelty to Animals to extend animal welfare law enforcement services until June 28, 2019.
- As referenced in the All Chiefs Memorandum 19-0048, on June 6, 2019, the legislature passed the *Ontario Society for the Prevention of Cruelty to Animals Amendment Act (Interim Period), 2019,* a temporary measure to keep animals safe until a permanent animal welfare model is implemented.
    - The legislation includes provisions that allow for the following during the interim period of June 29, 2019 – December 31, 2019:
        - The Solicitor General may appoint any person as the Chief Inspector for the interim period; and,
        - The Chief Inspector may appoint any person as an inspector for the interim period.
    - The Solicitor General has appointed a Chief Inspector for the interim period, and the Chief Inspector has appointed inspectors employed by certain local humane societies and/or SPCAs to deliver enforcement services at the regional level.
    - Should you have any further questions, be seeking further clarity on the interim model or further information who your local humane society may be, please contact Chief Inspector, Paula Milne at Paula.Milne@ontario.ca.

- The ministry continues to engage a diverse range of interested individuals and groups, including police services and municipalities, in the development of a long-term model for animal welfare.

4. PROVINCIAL BOARD MEMBER APPOINTMENTS

- Appointments and potential candidates are being reviewed and processed by the Office of the Solicitor General. Please be aware that reappointments are not automatic or guaranteed, regardless of the number of years served.
- In July (2018), Ontario's Public Appointments Secretariat launched a new website and online application system. The new online application allows users to create an account to apply for multiple public appointments at once, or express interest in appointments with specific agencies.

- It is recommended that you visit Ontario.ca/public appointments to sign up and create a user profile in order to keep information up-to-date, apply for other/new positions, and receive email alerts.

5. Police Services Board Members and Elections

The Ministry distributed an All Chiefs Memorandum 19-0045 on June 14, 2019, stating it is the Ministry's position that a declaration of candidacy for the federal election is not necessarily cause for a board member's resignation. However, should a board member feel that, at any point in his/her political activity during the election period, he/she would be, or had the potential to be, in a real or perceived conflict of interest, it may warrant further consideration.

Should any individual police services boards have its own rules and procedures related to this issue, including those developed in accordance with s.37 of the *Police Services Act*, the board member or the board may wish to discuss this particular situation with their legal counsel. The board member might also wish to consult with the municipality to determine if there are any municipal by-laws to this issue.

6. Grants

Community Safety and Policing (CSP) Grant

- As a result of the Ministry's recent review of its grant programs, the Ministry has developed the new, outcomes-based CSP Grant through the transformation of the following grant programs: Policing Effectiveness and Modernization (PEM), Community Policing Partnerships (CPP), Safer Communities – 1,000 Officers Partnership (1,000 Officers), Provincial Anti-Violence Intervention Strategy (PAVIS), and Supporting Police Response to Sexual Violence and Harassment (SVHAP).
    - Beginning in 2019-20, the PEM, CPP, 1,000 Officers, PAVIS and SVHAP grant programs are no longer available.
- The new CSP Grant operates on a three-year grant cycle and supports eligible police services/boards in combatting crime on a more sustainable basis. It also provides eligible police services/boards with greater flexibility to implement initiatives that address policing and community needs related to safety and well-being.
- The CSP Grant offers two funding streams – one focused on addressing local priorities and the other focused on addressing provincial priorities. Projects funded under the provincial priorities funding stream must focus on addressing gun and gang related violence, sexual violence and harassment and/or human trafficking.
- The grant is available to municipal and OPP contract police services that were eligible to receive funding under the PEM, CPP, 1,000 Officers and/or PAVIS grant programs in 2018-19.
- The Call for Applications for the 2019-20 - 2021-22 CSP Grant cycle was issued to all eligible police services on April 18, 2019. The deadline to submit applications under the local and provincial funding streams of the CSP Grant was June 6, 2019.
- Successful applicants under the local priorities funding stream have been notified. Applications under the provincial priorities funding stream have been reviewed by the CSP Grant Review Committees and recommendations for funding are currently moving through

approvals. All grant applicants will be notified of the status of their provincial priorities application as soon as possible.

- For more information about the CSP Grant, please contact James Lee, Community Safety Analyst at James.Y.Lee@ontario.ca or Tiana Biordi, Community Safety Analyst, at Tiana.Biordi@ontario.ca.

Court Security and Prisoner Transportation (CSPT) Program

- The province has allocated a total of $125 million in 2019 to assist municipalities in offsetting their CSPT costs.
- Funding is allocated based on each municipality's percentage share of the total provincial CSPT cost. For example, if a municipality's CSPT cost represents one per cent of the total provincial CSPT cost, then it will be allocated one per cent of the available funding. This is why allocations may vary from year to year.
- Agreements were distributed to municipalities on March 1st.
- Agreements have been fully executed and mailed back to municipalities on May 8th.
- Payment requests for the 2019 second instalments have been processed for municipalities who have submitted their 2018 Annual Financial Report.

Guns and Gangs Funding

- The province recently introduced the new Guns, Gangs and Violence Reduction Strategy (GGVRS) to address the increase in gun violence and gang-related activity in Ontario. The GGVRS is being implemented in a phased approach that balances the government's policy objective to deliver a comprehensive and effective solution to the gun and gang crisis, with the government's fiscal priorities and commitments.
- Phase I of the GGVRS included an investment of $25 million over four years to fight an increase in gun and gang violence in the City of Toronto (2018-19 to 2021-22). Funding was allocated to Toronto Police Service to provide them with additional digital, investigative and analytical resources necessary for fighting gun and gang violence and support Intensive Bail Firearms Teams in Toronto courthouses.
    - Most recently, on August 12, 2019, the government announced that it is authorizing up to $1.5 million to be used by Toronto Police Service as part of the $4.5 million in funding commitments Toronto Police Service will receive from all three levels of government.
- On March 26, 2019, the government announced Phase II of the GGVRS, which involves boosting local crime prevention, enforcement and prosecution across the province. An investment of approximately $16.4 million has been made over two years in the fight against guns and gangs. This includes approximately $11.4 million over two years from the federal government in support of Phase II.
- Phase II will equip police officers, law enforcement teams and justice partners with the resources and tools including enhancing their ability to conduct multi-jurisdictional investigations to effectively combat gun and gang-related crime. In addition, recognizing that enforcement and prosecution become more effective at combatting guns and gangs when combined with prevention and intervention, Phase II will implement initiatives that tackle root causes of violence and provide exit strategies for youth and young adults already involved in gang activity.

Reduce Impaired Driving Everywhere (R.I.D.E.) Grant

- The R.I.D.E. Grant provides funding to police services to enhance local enforcement capabilities and ensure a year-round provincial program to conduct spot checks aimed at deterring and detecting impaired drivers. The R.I.D.E. Grant has an annualized budget of $2.4M and is intended to cover only sworn officers' overtime and paid duty R.I.D.E. activities. All municipal and First Nations police services and OPP municipal contract locations are eligible to apply for funding.
- As part of the 2018/19 – 2019/20 R.I.D.E. Grant cycle, the Ministry has approved the 2019/20 R.I.D.E. Grant funding allocations and issued agreements to 171 grantees on June 11, 2019.
- As this grant program is currently mid-cycle, the next Call for Applications is not anticipated until 2020.

Proceeds of Crime – Frontline Policing (POC – FLP) Grant

- The POC – FLP Grant reinvests assets seized by the provincial and federal governments during criminal prosecutions to support front-line policing efforts related to crime prevention and community safety and well-being initiatives.
- This grant is only available to municipal and First Nation police services as well as the OPP.
- There is an eligibility requirement to partner with a minimum of two other sectors (e.g., a community mental health agency, a local social service provider, etc.).
- As part of the 2018/19 – 2019/20 POC-FLP Grant cycle, the Ministry is funding 28 projects. This grant program is currently mid-cycle, and the Call for Applications is not anticipated until later this year or early 2020.

Safer and Vital Communities (SVC) Grant

- The SVC Grant provides one-time funding to incorporated non-profit/community-based organizations and First Nations Chiefs and Band Councils to implement local community safety and well-being projects.
- As part of the SVC Grant, non-profit/community-based organizations and First Nations communities are required to partner with their local police service as well as an organization from a sector different from their own on their proposed project.
- The Ministry is currently funding 26 projects as part of the 2018/19 – 2019/20 SVC Grant cycle. Similar to the POC-FLP Grant, this grant program is currently mid-cycle, and the Call for Applications is not anticipated until later this year or early 2020.

7. APPROACH TO CONSTABLE SELECTION

- The Ministry issued an All Chiefs Memorandum 19-0063, indicating that the review of the Constable Selection System (CSS) has concluded. Furthermore, the Ministry has announced an approach to constable selection in which police service have:
    - Local flexibility to determine their hiring and selection processes: the ministry will make the existing CSS tools available, on an as-is basis, for use by police

service or by organizations interested in providing pre-hire screening services (including the OACP).

- Expert advice informing post-hire assessment at Ontario Police College (OPC): All CSS components are already assessed as part of Basic Constable Training (BCT), either through formal assessments, or through occupational tasks. As such, an advisory body to the OPC, the Executive Education and Training Advisory Group (EETAG), is being established to provide ongoing input and feedback to the curriculum and assessments for BCT and other areas as appropriate.

- The Ministry is now working with the OACP to fully transition to the new approach.
  - As part of this move, there are additional operational changes with respect to stage two of the CSS hearing assessment, which involves the Hearing in Noise Test (HINT) conducted by the University of Ottawa.
  - Going forward, the decision to require the HINT as an assessment of a candidate's hearing abilities will be at the discretion of police services. As part of the transition, the ministry will continue to cover expenses for candidates being tested in Ottawa until January 01, 2020.
- Police services seeking more information on obtaining the CSS tools from the ministry for use in recruitment may contact Lindsey Gray, Manager – Operations Unit, at lindsey.gray@ontario.ca

Recent All Chiefs Memoranda (ACMs)

- On September 4, 2019, the ministry distributed an All Chiefs Memorandum (19-0067) – which outlined changes to fees for Basic Constable Training and senior course fees.

8. Major Case Management Inspection

- The Ministry is currently conducting a focused inspection on the Major Case Management (MCM) Regulation (354/04), which sets out procedures and processes for undertaking and managing investigations into major cases in accordance with the MCM Manual.
- The regulation also requires that police services use the provincial PowerCase software for managing major case investigations.
- As referenced in the All Chiefs Memorandum, 17-0078, the inspection of the MCM Regulation includes a two-pronged approach beginning with a review of closed 2016 investigations entered in PowerCase and analysis of data from the Service's Records Management System (RMS).
- The inspection notice was issued to all municipal police services at the end of January 2018 and, so far, the onsite component of the inspections of 44 municipal police services has been completed. As always, inspection findings and recommendations will be outlined in inspection reports to be provided to the board and chief.

- The remaining municipal police service inspections, and the OPP, will take place throughout the rest of 2019.

9. CANNABIS LEGALIZATION

- On June 6, 2019, Bill 108, *More Homes, More Choice Act, 2019* received Royal Assent and came into force on the same day. This legislation included amendments to the *Cannabis Control Act, 2017* to provide police with enhanced tools to address the illegal sale and distribution of cannabis.
- On August 22, 2019, the Alcohol and Gaming Commission (AGCO) conducted a second licence allocation lottery to add 50 new retail cannabis stores.
- Ontario Regulation 468/18 under the *Cannabis Licence Act, 2018* was amended to reflect this new allocation. The regulation establishes that the AGCO must use a method for selecting applicants that does not rely on the discretion of the Registrar or of any other person.
- Of the 50 new private cannabis retail stores being licenced, the government has allocated eight stores to retailers who wish to operate on a First Nations reserve, and the remaining 42 stores allocated as follows:
    - East Region: seven stores
    - GTA Region: six stores
    - Toronto Region: 13 stores
    - West Region: 11 stores
    - North Region: One store in each of the following cities: Kenora, North Bay, Sault Ste. Marie, Thunder Bay and Timmins

<u>Provincial Funding for Municipalities Update:</u>

- The Ontario Cannabis Legalization Implementation Fund (OCLIF) was created to provide $40 million in funding over 2 years to help municipalities with incremental implementation costs related to the legalization of recreational cannabis.
- On August 13, 2019, the Minister of Finance provided an update on OCLIF in a letter to the Heads of Council. Through early 2019, the government provided municipalities with $30 million in OCLIF funding, and $10 million was set aside to address costs from unforeseen circumstances related to the legalization of recreational cannabis, for which priority would be given to municipalities that did not opt-out of hosting cannabis retail stores.
- With respect to the $10 million that was set aside, so as to support the objectives of protecting our youth and communities and to combat the illegal cannabis markets, the government made an investment of $3.26 million to support enhanced enforcement against illegal cannabis operations (including but not limited to enhanced enforcement through provincial joint forces cannabis enforcement teams, led by the OPP).
- The government announced it would distribute the remaining $6.74 million in OCLIF funding through the end of August as follows:
- Funding would be provided on a per household basis to municipalities that did not opt-out of hosting retail stores as of January 22, 2019, adjusted so that each recipient municipality will receive at least $5,000.

Federal Developments – New Legislation and amendments to the Canada Gazette:

Bill C-93 - *An Act to provide no-cost, expedited record suspensions for simple possession of cannabis*

- An Act to provide no-cost, expedited record suspensions for simple possession of cannabis (formerly known as Bill C-93) came into force on August 1, 2019.
- The Act permits Canadians who have been previously convicted only of simple cannabis possession to apply for a pardon (also known as a record suspension) with no application fee or wait period, once their sentence has been served.
- Individuals convicted only of simple possession of cannabis can now apply to the Parole Board of Canada (PBC) for a pardon through a streamlined, simplified process. The $631 fee and five-year waiting period associated with pardon applications have been eliminated. Applicants will be eligible even if they have outstanding fines or surcharges associated with their conviction, as long as they have completed the rest of their sentence.
- This Act amends the *Criminal Records Act* to, among other things, allow persons who have been convicted under the *Controlled Drugs and Substances Act,* the *Narcotic Control Act* and the *National Defence Act* merely of simple possession of cannabis offences committed before October 17, 2018 to apply for a record suspension without being subject to the period required by the *Criminal Records Act* for other offences or to the fee that is otherwise payable to the PBC in applying for a suspension.

Announcement by Health Canada about *The Regulations Amending the Cannabis Regulations (New Classes of Cannabis)*

- On June 14, 2019, Health Canada announced *The Regulations Amending the Cannabis Regulations (New Classes of Cannabis)*, which establish new regulatory controls to address the public health and public safety risks associated with edible cannabis, cannabis extracts and cannabis topicals.
- The amended regulations introduce a series of controls including restrictions on product composition and ingredients, tetrahydrocannabinol (THC) limits and new requirements pertaining to promotion, packaging and labelling, good production practices and record keeping. These amendments will also enable a comprehensive range of product forms, consistent with the objective of enabling the legal industry to displace the illegal industry. The amended regulations will come into force on October 17, 2019.
- In conjunction with the release of the new regulations, a new Cannabis Tracking System (CTS) Order has been issued to enable the collection of necessary data on the new cannabis products. The new CTS Order, which will apply to participants in the legal supply chain, will come into force at the same time as the amended regulations, on October 17, 2019.
- The new regulations allow for a broad variety of product forms, consistent with the Government's objective of displacing the illegal market, subject to regulatory controls to reduce public health and public safety risks. The amendments to the *Cannabis Regulations* control the production and sale of three new cannabis products: Edible cannabis, such as baked goods and beverages, Cannabis extracts, such as vaping liquids, tinctures, wax, hash and cannabis oil and Cannabis topicals, such as creams, lotions and balms, and similar products that are meant to be applied to a person's skin, hair or nails.

Recent All Chiefs Memoranda (ACMs)

- On June 7, 2019, the ministry distributed an All Chiefs Memorandum (19-0043) – entitled "Amendments to the *Cannabis Control Act, 2017*". It outlined the amendments to this act to provide police with enhanced tools to address the illegal sale and distribution of cannabis.
- On August 13, 2019, the ministry distributed an All Chiefs Memorandum (19-0058) – which provided information on "Drug Impaired Driving Detection Training and Enforcement 2019/20 - Eligible Expenses and Submission Processes".
- On September 12, 2019, the ministry distributed an All Chiefs Memorandum (19-0071), entitled "Final Federal Regulations for the Production and Sale of Cannabis Edibles, Extracts and Topicals".
- On October 17, 2019, regulations under the Cannabis Act (Canada) will be amended to add new classes of cannabis (edibles, extracts and topicals). Once the Cannabis Regulations are amended, the Ontario Cannabis Retail Corporation (Ontario Cannabis Store) will be able to purchase these new classes of cannabis and sell them online. The ACM also summarized the remaining associated timelines:
    - **October 17, 2019:** Regulations and Order come into force, and federal cannabis processing licence holders will be able to begin submitting new product notifications to Health Canada.
    - **December 16, 2019:** Earliest date new products could be available for purchase by the Ontario Cannabis Store.
    - **Mid-January 2020:** Anticipated timing for new product classes to be available for sale to the public through AGCO-licensed private retailers and the Ontario Cannabis Store online channel.

From: Holly Doty <oapsb@oapsb.ca>
Sent: Monday, November 4, 2019 8:00 AM
To: Holly Doty
Subject: Next Generation 911 - Joint Committee Statement
Attachments: NG-911 Joint Statement - Header.pdf; NG911 Interagency Advisory Panel TOR Final.pdf

Dear Colleagues,

(As the main board contact this email is only shared with you in hopes that you will please share with your boards)

Given rapid technological advances, the ways and means in which people communicate continues to evolve. It is therefore imperative – and legally required – that first responders keep up to date with new technologies that meet the public's expectations on accessible, barrier-free ways to engage our 9-1-1 system that move beyond voice services and will include Voice over Internet Protocol (VoIP) and text messaging.

Transitioning from the traditional 9-1-1 voice services to Next Generation-911 (NG-911) is complex and will impact every emergency service in the Province of Ontario. To help address this transition, a joint committee has been formed. Please refer to the attached Committee message and terms of reference.

Thanks,

Fred Kaustinen

Executive Director

Holly Doty, CMP
Ontario Association of Police Services Boards
180 Simcoe St, London, ON N6B 1H9
T: 1-800-831-7727 | C: 519.636.7707
oapsb@oapsb.ca

Internal Messaging – Next Generation-911 (NG-911)

Much like technology, the ways and means in which people communicate continues to evolve. It is therefore imperative – and legally required – that first responders keep up to date with new technologies that meet the public's expectations on accessible, barrier-free ways to engage our 9-1-1 system that move beyond voice services and will include Voice over Internet Protocol (VoIP) and text messaging.

Transitioning from the traditional 9-1-1 voice services to Next Generation-911 (NG-911) is complex and will impact every emergency service in the Province of Ontario. It is in this vein that on June 18, 2019, representatives from the following organizations met to form the Next Generation-911 Interagency Advisory Panel (NG-911 IAP):

- Association of Municipalities of Ontario (AMO)
- Ontario Association of Chiefs of Police (OACP)
- Ontario Association of Fire Chiefs (OAFC)
- Ontario Association of Paramedic Chiefs (OAPC)
- Ontario Association of Police Services Board (OAPSB), including the Toronto Police Services Board

The purpose of the NG-911 IAP is to provide expert analysis, advice and recommendations to the Government of Ontario, which has formed the "Inter-Ministerial Task Force on 9-1-1 Emergency Response". The IAP will give advice concerning the Canadian Radio-Television and Telecommunications Commission's mandated NG-911 services. NG-911 IAP will focus its work on issues concerning the structure, delivery and funding of NG-911 to ensure that the Ontario Government is fully informed about the needs of all emergency service providers as the Government makes policy decisions with respect to NG-911 and its implementation. NG-911 IAP has met and drafted the attached Terms of Reference, which were provided to the Ministry of the Solicitor General. Already, the Ministry has advised that it looks forward to the NG-911 IAP's involvement and will be involving the NG-911 IAP in government discussions on the subject.

NG-911 IAP will confine its work to the areas directly related to NG-911 and its implementation, fully cognizant of the upcoming key implementation dates. The NG-911 IAP is consulting with our respective organizations, and will be starting the process of drafting recommendations to the "Inter-Ministerial Task Force on 9-1-1 Emergency Response" for consideration.

Next Generation 911 Interagency Advisory Panel (NG-911 IAP)

Terms of Reference

1. Purpose/Mandate

The purpose of the Next Generation 911 Interagency Advisory Panel (NG-911 IAP) is to provide expert analysis, advice and recommendations to the Government of Ontario on issues concerning the implementation and funding for the Canadian Radio-Television and Telecommunications Commission (CRTC) mandated Next Generation 911 (NG-911) services, and to ensure that the needs of all emergency service providers in Ontario are met with respect to NG-911.

The NG-911 IAP has been formed on the basis that its members agree with the following key principles: (1) Ontario has certain financial and legal obligations with respect to NG-911; (2) networks will be required to provide NG-911 voice services by June 30, 2020; and, (3) networks will be required to provide NG-911 text messaging services by December 31, 2020. Public Safety Answering Points (PSAPS) will no longer be able to receive and manage 911 calls after June 30, 2023 without the required NG-911 technological and updated call processes.

2. Composition

Membership in NG-911 IAP is restricted to representation from the following organizations:

- Association of Municipalities of Ontario (AMO)
- Ontario Association of Chiefs of Police (OACP)
- Ontario Association of Fire Chiefs (OAFC)
- Ontario Association of Paramedic Chiefs (OAPC)
- Ontario Association of Police Services Board (OAPSB), including the Toronto Police Services Board.

Individuals who attend NG-911 IAP meetings must be in good standing with their provincial organization, are required to have knowledge on the subject matter, and the ability to speak or take positions on behalf of their organization. Additional organizations, or individuals, may become members of the NG-911 IAP at the discretion of a majority of the original NG-911 IAP membership. Provincial Government officials may attend meetings, by invitation of the NG-911 IAP to observe and provide information that will assist in furthering the work of the NG-911 IAP. However, no Provincial Government officials will be members of the NG-911 IAP.

NG-911 IAP will not provide any compensation for meeting costs, travel, or any other expenses incurred by its members to participate in the NG-911 IAP's processes.

3. Scope of the NG-911 IAP

NG-911 IAP will confine its work to the areas directly related to NG-911 and its implementation. NG-911 IAP will provide analysis, *advice and recommendations* to the Government of Ontario that focuses on the structure, delivery, and funding of NG-911 prior to key NG-911 implementation dates.

The organizations that take part in NG-911 IAP agree to speak with a unified voice when communicating with their individual organizations, the Government of Ontario, and members of the public. The communications protocol is outlined in section 4.4 of the Terms of Reference.

As the Public Safety Broadband Network (PSBN) is a separate entity and not affiliated with NG-911, it remains outside of NG-911 IAP's mandate at this time.

4. Structure of NG-911 IAP

The NG-911 IAP will have no defined roles for members, outside of a Facilitator. The Facilitator's responsibilities are administrative in nature and will be selected by a majority of the NG- 911 IAP membership.

4.1 Role of the Facilitator

The Facilitator's role is that of a non-voting, neutral panel member. The Facilitator will be in a quasi-leadership position, responsible for: chairing meetings, disseminating meeting minutes, sharing relevant information with panel members, updating panel members of any key changes or developments, organize all aspects of meetings, and assign tasks to panel members as needed to ensure fairness and equity in the distribution of work. The Facilitator will take, or can designate a panel member to take meeting minutes and agendas.

4.2 Decision Making Requirements

Decision making is based on consensus. Where consensus cannot be reached, a vote will be conducted. Each NG-911 IAP member can cast a single vote that vote to be case by a representative of the member organization. The result of the vote will be determined by majority rule.

4.3 Dispute resolution

In the event that a majority has not resulted from a vote, the Facilitator will cast the deciding vote.

4.4 Communications

NG-911 IAP members are expected to communicate amongst each other as needed. The appointed staff representatives must be copied on all NG-911 IAP communications and will ensure relevant communications are forwarded to their respective associations/organizations once approved by NG-911 IAP.

Any communications outside NG-911 IAP that concerns NG-911 IAP business (i.e. to other associations, organizations, general public, etc.) must be approved by the majority of NG-911 IAP prior to dissemination.

Meeting minutes are to be kept confidential and not shared with the general public.

5. Confidentiality

Respect for confidentiality is the cornerstone of trust and confidence. Members of the NG-911 IAP must at all times respect the confidentiality of any member, sponsor, staff, volunteer, government officials, and all matters relating to those organization(s) and/or individual(s). Members of the NG-911 IAP will respect and maintain the confidentiality of information gained as a volunteer member including, but not limited to, all computer software and files, meeting minutes, all NG-911 IAP business documents and information.

Confidentiality means you may not relate such matters to anyone including immediate family members. The duty of confidentiality continues indefinitely after the NG-911 IAP ceases to function.

6. Code of Conduct

The following Code of Conduct ("the Code") is designed to allow members of the NG-911 IAP to preserve its integrity and credibility within and amongst the membership, affiliated organizations, Ontario Government, and the public. This Code applies to all representatives of the NG-911 IAP.

1. Always act with fairness, honesty, integrity and openness; respect the opinions of others and treat all with equality and dignity without regard to gender, race, colour, creed, and ancestry, place of origin, political beliefs, religion, marital status, disability, age, or sexual orientation.
2. Promote and support the objectives, the mission and mandate of NG-911 IAP in all dealings with individual organizations, members, the provincial government, and the public on behalf of the NG-911 IAP. Serve the overall best interests of the NG-911 IAP rather than any particular constituency.
3. Respects principles of fair play and due process. Respect and give fair consideration to diverse and opposing viewpoints.
4. Demonstrate due diligence and dedication in preparation for an attendance at meetings, special events, and in all other activities on behalf of the NG-911 IAP.
5. Demonstrate good faith, prudent judgment, honesty, transparency and openness in activities on behalf of the NG-911 IAP.
6. Avoid real or perceived conflicts of interest.
7. Act with honesty and integrity and in accordance with any professional standards and/or governing laws and legislation that have application to the responsibilities you perform for or on behalf of your representative organization.
8. Take responsibility for your actions and decisions. Follow reporting lines to facilitate the effective resolution of problems. Ensure that you do not exceed the authority of your position. Publicly demonstrate acceptance, respect, and support of decisions legitimately taken in transaction of the organization's business.

6.1 Personal or Sexual Harassment

Sexual harassment is any conduct, comment, gesture or contact of a sexual nature that one would find to be unwanted or unwelcome by any individual, or that might, on reasonable grounds, be perceived by that individual as placing a condition of sexual nature on an employment or career development.

Personal harassment means any conduct whether verbal or physical that is discriminating in nature, based upon another person's race, colour, ancestry, place of origin, political beliefs, religion, marital status, physical or mental disability, sex, age or sexual orientation. It is discriminatory behaviour, directed at an individual that is unwanted or unwelcome and causes substantial distress in that person and serves no legitimate work-related purpose.

The NG-911 IAP has a zero-tolerance policy with respect to personal and/or sexual harassment.

Personal/sexual harassment in any form is strictly prohibited and may be grounds for termination as a representative on the NG-911 IAP. If a representative on the NG-911 IAP believes they have been the subject of sexual and/or personal harassment, they should report such conduct to the Facilitator. Should a representative of the NG-911 IAP become aware of behaviour that may constitute personal and/or sexual harassment, they should immediately report such conduct to the Facilitator.

7. Conflicts of Interest

In general, a conflict of interest exists where any members and/or volunteers who use their position on the NG-911 IAP to benefit themselves, friends, family, or relatives.

Upon appointment to the NG-911 IAP, members (including their individual representatives) shall arrange their private affairs in a manner that will prevent any conflict of interest from arising. Members (including their individual representatives) should not compromise or undermine our members or public's trust in the NG-911 IAP.

Members (including their individual representatives) should not place themselves in a position where they are, or appear to be, under personal obligation to any person who might benefit or seek to gain special consideration or favour resulting from the relationship.

Members (including their individual representatives) shall avoid any situation in which there is, or may appear to be, a potential conflict which could appear to interfere with their judgment in making decisions in the best interest of the NG-911 IAP. Members (including their individual representatives) shall exercise care in the management of their private affairs so as not to benefit, or be perceived to benefit from:

a. The use of information acquired solely by reason of their involvement in the NG-911 IAP; or
b. Any NG-911 IAP transaction over which they can influence decisions through their involvement in the NG-911 IAP (e.g. investment, borrowing, purchases, sales, contracts, grants, and appointments).

There are a variety of situations that could give rise to a conflict of interest. Members (including their individual representatives) should make it known to the association, or delegated authority, if they believe they may be in conflict of interest. These include but are not limited to: accepting gifts, entertainment, favours or "kickbacks" from suppliers or other organizations, personal gain from relationships established through the NG-911 IAP, close or family relationships with outside suppliers or other organizations, passing confidential information to competitors or other interested parties, or using confidential information inappropriately.

8. Definitions/Glossary

- PSAP – Public Safety Answering Points - a call centre responsible for answering calls to an emergency telephone number for police, firefighting, and ambulance services.
- NG-911 – Next Generation 911 - An initiative aimed at updating the 911 service infrastructure to improve public emergency communications services in a growingly wireless mobile society. In addition to calling 9-1-1 from a phone, it intends to enable the public to transmit text, images, video, and data to the 911 centre.
- NG-911 IAP – Next Generation 911 Interagency Advisory Panel – A panel comprise of the following Ontario based Association's:

i. Association of Municipalities of Ontario (AMO)
ii. Ontario Association of Chiefs of Police (OACP)
iii. Ontario Association of Fire Chiefs (OAFC)
iv. Ontario Association of Paramedic Chiefs (OAPC)
v. Ontario Association of Police Services Board (OAPSB)

- CRTC – Canadian Radio-Television and Telecommunications Commission - An administrative tribunal that regulates and supervises broadcasting and telecommunications in Canada.
- PBSN – Public Broadband Safety Network - A secure high-speed wireless data communications network.
- Association of Municipalities of Ontario (AMO) – An organization to support and enhance strong and effective municipal government in Ontario.
- Ontario Association of Chiefs of Police (OACP) - Professional police leaders who provide and develop leadership to enhance community safety in Ontario.
- Ontario Association of Fire Chiefs (OAFC) – An organization that strives to lead innovation and excellence on matters relating to public and firefighter safety.
- Ontario Association of Paramedic Chiefs (OAPC) – An organization to develop common strategies for optimizing the transition to municipal control of ambulance service within the province.
- Ontario Association of Police Services Board (OAPSB) – An organization that provides training, advocacy, networking and leadership services to police boards in Ontario.
- Toronto Police Services Board (TPSB) – A municipal police services board, as defined under Ontario's *Police Services Act*, which is responsible for ensuring adequate and effective policing in the City of Toronto.

Register now!

2020 OAPSB Membership Registration and Fees are now available!

Register now!

Ontario Association of Police Services Boards

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From: Rosalie Evans
Sent: Thursday, November 28, 2019 11:05 AM
To: 'Debra Bruyere'
Cc: 'Kevin Holland'
Subject: RE: Request your input

Please see my responses below.

Thanks!

Rosalie A. Evans
Solicitor-Clerk
Municipality of Neebing
& Secretary to the Lakehead
Police Services Board
4766 Highway 61
Neebing, Ontario, P7L 0B5
Phone: 807-474-5331
Fax: 807-474-5332
Website: www.neebing.org

From: Debra Bruyere [mailto:DebraBruyere@shaw.ca]
Sent: Thursday, November 28, 2019 10:55 AM
To: Marathon Louise Lees <clerk@marathon.ca>; Marathon Pauline McRae <dgmcrae@shaw.ca>; Marathon Rick Dumas <mayor@marathon.ca>; Red Lake Christine Goulet <christine.goulet@redlake.ca>; Red Lake Fred Mota <fred.mota@redlake.ca>; 'Red Lake Jennifer Franczak' <jenniferfranczak@hotmail.com>; Red Lake Shelly Kocis <shelly.kocis@outlook.com>; Lakehead Cathy Woodbeck <cathyw@thunderbay.org>; Lakehead Jerry Loan <bjloan@tbaytel.net>; Lakehead Joe Beitz <jbeitz@tbaytel.net>; Lakehead Kevin Holland <mayorholland@conmee.com>; Rosalie Evans <clerk@neebing.org>; Machin Dennis Peterson <dennispeterson46@outlook.com>; Machin Geoff Hartley <trapper1@drytel.net>; Machin Tammy Rob <clerktreasurer@visitmachin.com>
Subject: Request your input

Hello Board members and Secretaries

Kevin has asked me to contact each board in Zone 1 to enquire about vacancies on your board. He wants to bring the issue of vacancies forward to the OAPSB and the Minister.

He would appreciate your input on the following questions.

1. Are there any vacancies on your board?

Yes – we currently have two vacancies out of 5 seats.

2. Are the vacancies provincial appointments or community appointments?

From: Holly Doty, OASPB Administration <oapsb=oapsb.ca@cmail20.com> on behalf of Holly Doty, OASPB Administration <oapsb@oapsb.ca>
Sent: Friday, November 22, 2019 3:11 PM
To: Rosalie Evans
Subject: OAPSB November News and Updates!

OAPSB Ontario Association of Police Services Boards

November 22 2019

Register now!

One of each (we recently had our community appointee resign for health reasons and we are in the process of recruiting a new appointee)

3. Have any names been submitted for consideration for any vacancies?

To the best of my knowledge, I am aware of two persons who applied for the Provincial appointment (or so they told me). We are currently collecting candidate names for the community appointment.

4. How long has there been a vacancy on your board?

The provincial appointment vacancy has been since commencement of the board (formally last summer). The community vacancy has only been since October 21, 2019.

5. How long have vacancies taken to fill in the past?

We are a very new board, so our experience is limited. The one provincial appointment we currently have occurred in April - and the vacancy was since the board was established (formally, last June).

Thank you. Kevin and I appreciate your help.

And we appreciate yours as well ☺

Debra Bruyere, Secretary
Zone 1
DebraBruyere@Shaw.ca
H. (807) 567 2016
C. (807) 597 8055

From: Holly Doty <oapsb@oapsb.ca>
Sent: Monday, December 2, 2019 8:00 AM
To: Holly Doty
Subject: 2020 Membership and Event Links - share with your board and Zone boards.

Good morning!

As promised here are the active links for current initiatives with OAPSB.
2020 Member and Event Links - share with your board and Zone boards.

2020 Membership:
https://events.eply.com/OAPSB2020Membership

2020 OPP Governance Summit (January 30) Toronto Airport
https://oapsb.ca/news/2020-oapsb-opp-governance-summit/

2020 Spring Conference (May 27-30) Toronto Downtown
https://oapsb.ca/events/2020-oapsb-spring-conference-agm/

All Chiefs Memos (Updated upon receipt).
https://oapsb.ca/members/education-training/chiefs-memos/

Let me know if you have any questions.

Holly Doty, CMP
Ontario Association of Police Services Boards
180 Simcoe St, London, ON N6B 1H9
T: 1-800-831-7727 | C: 519.636.7707
oapsb@oapsb.ca

From: Debra Bruyere <DebraBruyere@shaw.ca>
Sent: Tuesday, December 10, 2019 2:52 PM
To: Ignace Don Cunningham ; Ignace Marsha Reader ; Ignace Roy Fuller; Kenora Andrew Poirier; Kenora Dan Reynard; Kenora Dave Canfield ; 'Kenora Heather Kasprick '; Kenora Sara Dias ; Kenora Whitney Van Belleghem ; Lakehead Cathy Woodbeck ; Lakehead Jerry Loan ; Lakehead Joe Beitz; Lakehead Kevin Holland; Rosalie Evans
Subject: Zone 1 reports from the Director
Attachments: ITEM 2 - Oct 9 2019.pdf; Item 1 - Agenda - Meeting November 28.pdf; November 28 2019 - Zone 1 Report.pdf; October 9 2019 Zone 1 Report.pdf; May 22 2019 - Zone 1 report.pdf; December 2019 letter.pdf; December 2019 letter.pdf

Hello Zone 1 Board members and Secretaries.

Please find attached a letter from Kevin Holland, Zone 1 Director. Also please find attached all Kevin Holland's reports from this year's Zone 1 meetings and the OAPSB Director's agenda and meeting that he attended on behalf the Zone.

Kevin has worked very hard to bring our concerns forward and keeping us informed.

I would like to wish everyone a Merry Christmas and all the best in the New Year.

Debra Bruyere, Secretary
Zone 1
DebraBruyere@Shaw.ca
H. (807) 567 2046
C. (807) 597 8055

Please update me if there are any changes to your board.

OAPSB Conference
Directors Meeting
May 22, 2019 – 4:00 p.m.

ZONE 1 REPORT

I will start off by introducing myself, my name is Kevin Holland and I have been recently appointed as the interim chair for Zone 1. I have let my name stand for nomination. I am the chair of the Lakehead Police Services Board, which is a relatively new board having just formed last year. The Lakehead board is a joint board consisting of 4 rural communities west and south of Thunder Bay. Prior to the formation of the Lakehead Police Service Board I served on the CPAC committee of the Thunder Bay detachment for many years. I am the Mayor of Conmee Township, having served since 1991

Zone 1 has been in transition since Jody Davis from Terrace Bay stepped down. I have been actively getting brought up to speed on the Zone and this board. I am grateful for the help of Zone 1 secretary, Debra Bruyere as well as Holly Doty. Both have been very helpful and patient with my numerous inquiries.

My first Zone meeting will be Friday morning, so I will expect to become aware of some more concerns at that meeting.

In my letter of introduction as Zone 1 interim director, I did receive some feed back on areas of concern in Zone 1. These being:

- One Board per detachment. The one thing that is causing the concern with this proposal is the geographical challenges in Zone 1. There is a great distance between communities and difference in the community needs of boards in the Zone. The fear is the that specific community concerns will not be addressed at the same level as they currently are. Policing for many of communities has become the largest municipal expense and there is an expectation of accountability form our residents. As demonstrated by the creation of my Lakehead Board, four communities with similar makeup and policing needs, decided to work together, thereby reducing costs and improving service delivery. Local needs should dictate the board not Provincial legislation.
- Provincial appointments to our boards is slow.
- Provincial cuts and what they mean to service delivery and costs for our municipalities.
- Community safety and well being plans
- Training requirements for board members. Is there mandatory training for new board members?
- Location of the AGM – Toronto would be the preferred location do to difficulty and costs associated with travel. Having it outside of Toronto means extra days in travel and higher travel costs.

OAPSB ZONE 1

October 9, 2019

Director Report
Submitted by: Kevin Holland

The concerns of member boards in Zone 1 are as follows;

- Community Safety Plans; There is concern that the development of plans needs to be specific for individual community needs. Currently plans need to be developed to include several agencies involvement. Many of the agencies are non existent in many communities which will make the plans difficult and expensive as well as irrelevant. Zone one members want to see flexibility in the development of plans so that they are relevant and specific to community needs.

- Board amalgamations; There is concern in Zone 1 that the geographical distance between communities in the North will make the detachment wide boards expensive and difficult to administer. The current system is practical and working well. The province needs to give consideration to regional circumstances.

- Police Costing Formulae: After four years of the new police billing models many communities are struggling with high police costs. The model needs continued scrutiny and consideration of issues in the North. The high costs experienced by many communities are associated with increased calls related to mental health and addiction problems. I have requested that the Solicitor General call together various Ministry's to take a more holistic approach to the problems that are driving up policing and ambulance costs. Much of the policing costs we are experiencing are actually health care costs. There needs to be a better, cost-effective way to deal with the issues that are resulting in increased police (and emergency medical) costs falling on Municipal property tax bills.

- Board Training Requirements: There has been concern expressed about the ability for the OAPSB to fund the board training in light of the possible decrease in revenue as a result of board amalgamations. It is felt that the province should provide funding for the training or provide the training.

- Provincial Appointments: Many of our boards are experiencing slow provincial appointments to their boards. There has been some movement on appointments. I have heard from many boards that their appointments were made rather quickly after the submission of names. I can't explain the discrepancies that are occurring. I continue to raise this with the Solicitor General.

The concerns of the membership of Zone 1 are being brought to NOMA for advocacy as well. The advocacy work needs to continue and forging a good working relationship with the Solicitor General and her ministry is, in my opinion, key to making sure that our needs are addressed and solutions that work for our communities are found and implemented. Zone 1 needs to have continued conversations with the Solicitor General to ensure our challenges are being effectively communicated to her.

There is a Zone 1 conference taking place at the same time as this conference.

OAPSB

ITEM #2

Board of Directors Meeting – Minutes

Wednesday, October 9th, 2019 – 5:00pm-9:00pm
Four Points by Sheraton Toronto Airport

Attendees: Phil Huck (Chair), Pat Weaver, Fran Caldarelli, Dan Besso, Doug Jelly, Jason Wadden (phone), Kevin Holland, Ken Gansel, Robin Doobay, Jim Maudsley, Rick Milne, Yee King,

Regrets: Michael Ford, Lisa MacDonald, Don Smith

Staff: Fred Kaustinen, Holly Doty

Section	#	Item	Motion	Decision
Opening (5 minutes)	1	Call to Order, Opening Comments & Approval of Agenda	THAT the Board meeting of 28 August 2019 be called to order, and THAT the agenda be approved	Doug Jelly Jim Maudsley Carried
Consent Agenda (30 minutes)	2	Minutes of the Board Meeting on 28 August 2019	THAT the minutes of the Board meeting of 28 August 2019 be approved.	Robin Doobay Fran Caldarelli Carried
	3	Financial Variance Report August 30, 2019	THAT the Financial Variance Report of 30 August 2019 be received.	Robin Doobay Fran Caldarelli Carried
	4	Accounting Procedures	THAT the Accounting Procedures be received.	Robin Doobay Fran Caldarelli Carried
Presentations (20 minutes)	5	OMERS Presentation	THAT the OMERS Presentation be received from Monty Baker and Fred Biro.	Received
Reports (60 minutes)	6	Chair's Report	THAT the Chair's report be received.	Dan Besso Ken Gansel Received

OAPSB

ITEM #2

	7	Executive Director's Report	THAT the Executive Director's report be received.	Patrick Weaver Kevin Holland Received
	8	Zone Policies Committee Update	THAT the Zone Policies Committee Update be received.	Jim Maudsley King Yee Received
	9	OMERS Selection Committee Transition Report	THAT the OMERS Selection Committee Transition Report be received.	Rick Milne Robin Doobay Received
	10	Niagara Region letter to SolGen re: Adequacy Standards for Emergency Response	THAT the Niagara Region letter to SolGen re: Adequacy Standards for Emergency Response be received.	Patrick Weaver Ken Gansel Received
	11	Zone 1 letter to Premier Ford Re: Det Boards and Community Safety & Well-being Plans	THAT the Zone 1 letter to Premier Ford Re: Det Boards and Community Safety & Well-being Plans be received.	Doug Jelly Kevin Holland Received
Decisions (20 minutes)	12	2020 Membership Dues	THAT the proposed 2020 Membership Dues be approved.	Patrick Weaver Doug Jelly Carried
	13	2020 Conference Registration Fees	THAT the proposed 2020 Conference Registration Fees be approved.	Dan Besso Jim Maudsley Carried
	14	Policy Amendment re: OAPSB Secretary	THAT the Policy Amendment re: OAPSB Secretary be approved.	Patrick Weaver Ken Gansel Carried
Zone Reports	15	1, 1A, 2, 3, 4, 5, 6, Big 12, S10	THAT the Zone reports be received.	Patrick Weaver Dan Besso

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OAPSB

ITEM #2

(20 minutes)				Received
New Business	16	OMERS Liaison	THAT Ken Gansel by appointed as the OAPSB OMERS Liaison for a period one year.	Patrick Weaver Robin Doobay Carried
Adjournment	17	Adjournment	THAT the meeting be adjourned at 8:35pm.	Patrick Weaver Doug Jelly
Next Meeting		Items for next Agenda (November 28)	Agenda Items for next meeting (Nov 28): • Strategic Plan review (Phil) • DiliTrust board portal demo • E-learning demo & training project timeline update • OPP Detachment Boards & summit update • 2020 Budget • 2020 Calendar of Events • Licence Validation Tags (Dan) • Zone Policies Committee Update (Jason)	

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ITEM #1

Board of Directors Meeting – Agenda

Wednesday November 28 – 5-9pm
Four Points by Sheraton Toronto Airport
6257 Airport Road, Mississauga ON L4V 1E4

Section	Item #	Item	Recommendation
Opening (5 Minutes)	1	• Call to Order • Opening Comments & Approval of Agenda • Declarations of Conflict of Interest	**Approve**
Consent Agenda Reports (5 minutes)	2	Minutes of Board Meeting October 9, 2019	**Approve**
	3	Financial Variance Report October 31, 2019 (Items 3, 3A, 3B)	**Receive**
Presentation (20 Minutes)	4	DiliTrust Board Portal "Exec" (Karen Gastle)	**Receive**
Reports (60 minutes)	5	Chair's report	**Receive**
	6	Executive Director's Report	**Receive**
	7	E-Learning demo (Fred)	**Receive**
	8	Policies re: Zones – Update (Jason)	**Receive**
	9	Strategic Plan (Phil)	**Receive**
	10	Licence Validation Tags (Dan Besso) (Item 10, 10A)	**Receive**
Decisions (30 minutes)	11	2020 Budget	**Approve**
	12	2020 Calendar	**Approve**
	13	OPAC Nominations	**Approve**
Zone Reports (20 minutes)	14	1, 1A, 2, 3, 4, 5, 6, Big 12, S10	**Receive**
New Business	15		
Adjournment	16		
Next Meeting			

November 28, 2019

Director Report
Submitted by: Kevin Holland

The following is activity occurring in Zone 1;

- The AGM and conference was held on October 9&10 in Thunder Bay. I was not in attendance as I was in Toronto attending the OAPSB Labour Conference. The information I have received is that the conference was very well attended with a large O.P.P. presence. I will defer a full report on the conference and meeting to Don Smith.

- Detachment board structure continues to be a big concern for the boards in Zone 1. The membership of Zone 1 feels that the geography and distance between communities will make the model impractical. Zone 1 and individual boards in Zone 1 continue to advocate for the government to look at issues at hand and to reconsider the implementation of board detachments in Zone 1. They have asked for the OAPSB to also advocate on behalf of Zone 1.

- There are a number of boards in Zone 1 that are experiencing vacancies due to a lack of provincial appointments. Some are experiencing long delays in the appointments. I have requested information from the boards in Zone 1 on their individual experience in provincial appointments. The secretary of the zone is currently compiling this information and I will provide that information at our next meeting along with a request for this body to act on our behalf.

- There continues to be a large demand on policing resources related to illegal drug activity in the region. The problem is growing and municipal forces are being taxed.

- The draft schedule for meetings of the OAPSB for 2020 was included in our package. I ask if it is possible to hold our meetings in conjunction with different conferences and meetings of other organizations such as AMO, NOMA, ROMA and OGRA so that travel time and costs could be reduced for board members travelling to these conferences and meetings.

- Currently, there is emergency room and public health consultations taking place across the province. In many communities in Zone 1 mental health and addiction related calls are tying up the resources of our police forces. A great deal of officer's time is being spent at emergency rooms waiting for the patients to be seen by a doctor. In many

cases the individual is under arrest requiring the office to maintain custody. The long delays being experienced in the ER is further taxing the resources of our police forces. I ask that a letter from OAPSB be sent asking that police boards be included in the consultation process. I believe that the issues go far beyond those of health and a holistic approach needs to be taken in order to fully address the problem. I believe we have a roll and responsibility to provide comment in an effort to reduce rising demands and costs of our police services.

OAPSB ZONE 1

December 2019

Zone 1 Director Report

Members of Zone 1 OAPSB

With 2019 drawing to a close I thought I would connect with the membership to thank you for the opportunity to represent Zone 1 at the OAPSB.

The issues and concerns that you have brought to my attention have been communicated with the board.

I have included a copy of the reports for Zone 1 that I have provided at the OAPSB board meetings. If there are other concerns or issues that you wish for me to bring to the table, please forward those to me. I appreciate the input and direction that you have provided to me.

At this time, I wish your police board, officers and families a safe and happy holiday and all the best for 2020.

Merry Christmas,

K. Holland

Kevin Holland
Director – Zone 1
OAPSB

From: Rosalie Evans
Sent: Thursday, December 12, 2019 12:18 PM
To: 'Kevin Holland'
Subject: FW: Reminder to register - OAPSB Governance Summit

From: Holly Doty, OASPB Administration [mailto:oapsb=oapsb.ca@cmail20.com] **On Behalf Of** Holly Doty, OASPB Administration
Sent: Wednesday, December 11, 2019 8:00 AM
To: Rosalie Evans <clerk@neebing.org>
Subject: Reminder to register - OAPSB Governance Summit

December 11 2019

You're invited to the **OAPSB OPP Governance Summit** being held on January 30, 2020

Four Points by Sheraton
Toronto Airport
6257 Airport Road, Mississauga, Ontario L4V 1E4, Canada

Seminar Information:

OAPSB is planning an OPP Governance Summit in the new year, scheduled for 9am-4pm on **30 Jan 2020**, at **FOUR POINTS & ELEMENT TORONTO AIRPORT** (6257 Airport Road, Mississauga, ON L4V 1E4 Canada) near Pearson Airport.

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The aim of the Summit is to identify key regulatory opportunities, challenges and solutions regarding OPP Detachment Boards. The Solicitor General's Regulation Writing Team is committed to participate in our Summit, so they can hear your views first-hand. OPP Municipal Policing Bureau is also committed to attending.

Fees: $200 per person

Accommodations: Conference rate of $139.00

Book your group rate for Ontario Association of Police
Or by calling the Reservations Department at 1-800-565-5769 or directly at 905-678-1401.
Code: Ontario Association of Police Services Boards (January 20, 2020)

Last Day to Book: January 6, 2020

Conference Cancellation Policy:

Cancellations must be received in writing. Cancellations received by December 15, 2019 will be eligible for a full refund, less a $25 administration fee. Refunds between December 15 – January 8 will qualify for 50% refund. **No refunds will be granted after January 8, 2019**. Delegate substitution is permitted with prior written notice to the OAPSB.

Register now!

Ontario Association of Police Services Boards

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