

TOWNSHIP OF O'CONNOR – MINUTES – OCTOBER 10, 2017

Minutes of the meeting held on October 10, 2017 at 7 p.m. in the Council chambers.

Present: Mayor Vezina
Councillors: Alkins, Foekens, Loan, Racicot
Clerk-Treasurer Buob

Visitors: Deputy Clerk-Treasurer and Community Emergency Management
Coordinator (CEMC) – Linda Racicot
Leadhand – Kelly Johnson

Mayor Vezina called the meeting to order at 7:00 p.m..

Disclosure of pecuniary interest and general nature thereof: none

1. Moved by B. J. Loan
Seconded by Bishop Racicot

**THAT THE MINUTES FROM THE COUNCIL MEETING HELD ON
SEPTEMBER 25, 2017 BE ACCEPTED AS PRINTED.**

Carried

Council asked the visitors if they wished to address Council on any personal matters. Ms. Racicot asked to address Council on behalf of the O'Connor Volunteer Fire Department Auxiliary. Council agreed to allow her to speak. Ms. Racicot asked Council if they would be willing to make a donation to the Auxiliary for the upcoming 2-bit auction fundraiser. It was discussed and

2. Moved by Chantal Alkins
Seconded by B. J. Loan

**THAT A DONATION OF \$300.00 BE MADE TO THE O'CONNOR VOLUNTEER
FIRE DEPARTMENT AUXILIARY FOR THE TWO-BIT AUCTION TO BE HELD
ON OCTOBER 21, 2017.**

Carried

Ms. Racicot was welcomed to the table as the CEMC for the Township. Ms. Racicot is also a member of the Fire Department and First Response Team. She attended Fire Con at the beginning of the month and asked if she could do a verbal report to Council on her experience. She took the Personal Protective Equipment (PPE) and Self Contained Breathing Apparatus (SCBA) session and would highly recommend that every new recruit take it. It was an excellent course.

With regard to the CEMC position, she informed Council that she has completed her training for the CEMC position as of last week and is officially the Township's qualified CEMC. At the recent training they discussed the use of social media such as twitter and facebook for emergency management. Ms. Racicot would like to recommend that the Township of O'Connor setup these media outlets for emergency information updates only to keep the public informed of situations, but not open for comment from the public. She is not requesting that we have this for general Township business itself, just for public education and emergencies. It was noted that a social media policy would also have to be created for the Township if we were going to do this. Council agreed that more people are using this form of communication and it would be a good idea to get this setup. It was noted that 211 is also available to the Township. This system is setup to help people find the right community and social service needs and can be used as a resource in an emergency to provide the public with information on the situation. The Township can contact 211 with emergency situation updates and inform our residents to call 211 for these updates. 211 would then answer calls from the public on the Township's behalf.

Ms. Racicot also reminded Council of the mandatory, four hour training for the Municipal Emergency Control Group (MECG), to be held on November 1, 2017 at 5 p.m. at the Conmee Complex. This training will be a joint session with the Municipality of Neebing, Shuniah and Oliver Paipoonge and the Township of Conmee and O'Connor.

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Ms. Racicot is helping to organize the training with Judy Jacobson from the Municipality of Oliver Paipoonge.

She also reminded Council of the Table Top Exercise to be held on November 8, 2017 for the Township of O'Connor. The Township is to appoint an Emergency Management Programme Committee to plan these exercises; it is not just up to the CEMC. Ms. Racicot has started to draft an emergency management programme in which the committee will have to review and bring back to Council for approval. The Township's Plan states that the committee may include the Mayor and/or Council. Council agreed to have all of Council attend the first meeting of the committee to review the programme and plan the table top scenario. A date was discussed and it was

3. Moved by K. Foekens
Seconded by Bishop Racicot

THAT AN EMERGENCY MANAGEMENT PROGRAMME COMMITTEE MEETING BE CALLED FOR TUESDAY, OCTOBER 24, 2017 AT 7 P.M. IN COUNCIL CHAMBERS.

Carried

Ms. Racicot was thanked for attending and left the meeting at 7:30 p.m.

Mr. Johnson, Leadhand was welcomed to the table. A verbal road department update and roadwork in general was discussed. The road department has approximately ten more culverts to install under the Clean Water Wastewater Fund (CWWF) and the ditching projects are almost complete. The resurfacing projects are all complete, with some extra gravel still to be hauled to different roads. There are a few contract jobs to be completed. Truck #7 will be going in for a safety before the end of the month. The road crew has not started preparing the equipment for winter yet.

The Lakehead Region Conservation Authority (LRCA) is hosting a Workplace Safety North Competent Supervisor Course in February 2018 and is offering their member municipalities the opportunity to have their employees attend. They can have a maximum of 20 participants. The more people they have participating the cheaper it will be. Council agreed that they would like to see one or two employees attend. At this time the Clerk-Treasurer will express the Township's interest but not formally register until closer to the date or upon them requiring an official count. This will be brought back to Council at that time for an official resolution for the approval of the attendance.

The North of Superior Public Works Association will be holding their annual meeting on October 18, 2017. It was

4. Moved by Bishop Racicot
Seconded by K. Foekens

THAT THE FOLLOWING PERSON/S ATTEND THE NORTH OF SUPERIOR PUBLIC WORKS ASSOCIATION MEETING TO BE HELD OCTOBER 18, 2017 IN THUNDER BAY.

REGISTRATIN FEE – N/C

KELLY JOHNSON, LEADHAND

Carried

Mr. Johnson reported to Council that the Township received information from a resident today that large boulders have been placed on Mayo road blocking access to through traffic. Mr. Johnson has gone to the site and taken pictures. Due to the boulders location he felt that the only possible way they were put there was from Taranis Contracting who own the gravel pit abutting the property. Mr. Johnson has contacted Mr. Jones, the owner, and discussed the situation. Mr. Johnson informed Mr. Jones that they cannot block a Township road and would like the boulders removed. Taranis has had concerns with 4 x 4 trucks entering their property and stealing material and are trying to restrict access. If Council is in agreement Mr. Johnson will meet with Taranis to ensure the boulders are removed off of the Township roadway. It was noted that they

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are not trying to block off access for the snowmobiles or quad runners. Mr. Johnson will also suggest that if they do block off an area that they do so with proper markings, as the boulders that were currently placed were over a hill with no warning signs and if someone were to hit them they could have been seriously injured. Council agreed with Mr. Johnson on the situation and how to deal with it. If there continues to be an issue after their discussions a formal letter will be sent.

Council asked Mr. Johnson if he was aware of the upcoming Ritchie Bros. Auction in the area. The original date has been changed but it is scheduled for November 2, 2017. Mr. Johnson will watch for items that are for sale to see if there is any of interest to the Township.

Mr. Johnson was thanked for attending and left the meeting at 7:55 p.m.

Bills to be paid were passed around the table and it was

5. Moved by Bishop Racicot
Seconded in B. J. Loan

THAT THE ADMINISTRATION AND ROADS VOUCHER FOR SEPTEMBER 2017 TOTTALLING \$137,183.80 BE APPROVED AND PAID.

Carried

6. Moved by B. J. Loan
Seconded by Chantal Alkins

THAT THE CLEAN WATER WASTEWATER PROJECT VOUCHER TO SEPTEMBER 30, 2017 TOTTALLING \$17,181.80 BE APPROVED AND PAID.

Carried

7. Moved by K. Foekens
Seconded by Bishop Racicot

THAT THE FOLLOWING BILLS FOR SEPTEMBER AND OCTOBER 2017 BE PAID. THESE BILLS WILL BE INCLUDED ON THE OCTOBER 2017 ADMINISTRATION AND ROAD VOUCHER.

CK#14564	JERRY LOAN (COUNCIL HONOURARIUM)	\$ 125.00
CK#14565	INTERCITY INDUSTRIAL SUPPLY LTD.	\$ 85.73
CK#14566	BAY CITY CONTRACTORS	<u>\$41,553.60</u>
		<u>\$41,764.33</u>

Carried

The Statement of Revenue and Expenditures to September 30, 2017 were unavailable.

By-law Number 2017-22 to enter into an agreement with the Ministry of Natural Resources for aerial photography was read and it was

8. Moved by K. Foekens
Seconded by Bishop Racicot

THAT BY-LAW NUMBER 2017-22 BEING A BY-LAW AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO, AS REPRESENTED BY THE MINISTER OF NATURAL RESOURCES AND FORESTRY FOR ACCESS TO AERIAL PHOTOGRAPHY FOR THE TOWNSHIP OF O'CONNOR BE PASSED AND ENTERED IN THE BY-LAW BOOK.

Carried

Resolutions for endorsement were read as follows:

- Municipality of Killarney – regarding proposed changes to the Ambulance Act and Fire Protection & Prevention Act was filed.
- Township of Oro-Medonte – regarding Ontario's Wildlife Damage Compensation Program was previously endorsed and was therefore filed.

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- c) Municipality of East Ferris – regarding proposed new tax rules for small business was filed.
- d) Township of Montague regarding easing restrictions on surplus zoning severances was filed.
- e) City of Hamilton – regarding Assessment Act Amendments – Providing a Property Tax Exemption to Non-Profit Long-Term Care Homes was filed.

DSSAB issues were discussed as follows:

- a) The District of Thunder Bay Social Services Administration Board (TBDSSAB) Update from the Board – October 6, 2017 was read.
- b) Lakehead Rural Municipal Coalition (LRMC) - Comments prepared by the group for the Provincial Consultation with regard to the DSSAB Governance and Accountability Review.
- c) Rosalie Evans, Municipality of Neebing email - informing Council's that the Consultant for the Ministry of Community and Social Services has requested that all written submissions for the DSSAB review be submitted on their form, answering their specific questions. Ms. Evans has reformatted the answers from the LRMC's previous document and provided the new responses for Council's review.
- d) DSSAB Review Team – Invitation to provide a written submission to the DSSAB Governance and Accountability Review – deadline October 31st. Council agreed to submit the comments addressing the LRMC's concerns on behalf of the Township.

Correspondence were read as follows:

- a) Rural Heritage Agriculture Society – regarding the Incorporation of the Society and congratulating Mayor Vezina for winning the Celebrity Plowing match this year.
- b) Association of Municipalities of Ontario (AMO) – i) Watchfile – September 28, 2017.
ii) Watchfile – October 5, 2017.
iii) AMO Communications – Health Omnibus Bill introduced with Municipal Implications – including ambulance, Fire Medic, and Long-Term Care Homes.
- c) Ontario Provincial Police (OPP) – October newsletter. It was suggested that information with regard to telephone scams be put into the next issue of the newsletter.
- d) Ministry of Municipal Affairs – regarding Proclamation of Bill 68 – the modernizing Ontario's Municipal Legislation Act, 2017.
- e) Minister of Natural Resources and Forestry, Kathryn McGarry – reply to Council's supporting resolution with regard to Conservation Land Tax Incentive Program.
- f) Ministry of Seniors Affairs – Announcing Seniors Community Grant Program 2017-19. The Clerk-Treasurer noted that she did forward this information on to the Rural 60 Plus. At this time no application will be made on behalf of the Township.
- g) Stewardship Ontario – regarding Industry funding for Municipal Blue Box Recycling for the second quarter of the 2017 Program Year.
- h) MPAC News – September 2017. This issue included information with regard to the 2017 – 2020 Strategic Plan and the New Municipal Connect 2.0.
- i) Sai Global – regarding Resolute Forest Products Canada Inc. – Forest Stewardship Council Chain of Custody audit for FSC Controlled Wood.

The balance of the correspondence was passed around the table.

Under Old Business, Council discussed

- a) Official Plan Review – Ministry staff are available to attend the November 13, 2017 Council meeting, as per Council's request, to review with Council the Township of O'Connor's draft Official Plan with recent changes as per the Ministry's comments or concerns prior to the submission to Ministry. It was agreed to allow one hour for the discussions on the agenda on that date.
- b) Municipality of Neebing – regarding Joint Police Services Board appointments. The member Council's need to determine the methodology for appointments to this Board. The Council of the Municipality of Neebing have made a proposal for the municipalities to consider. Their suggestion is that the first position be filled by a Council member from either the Municipality of Neebing or the Township of Gillies, the second position would be filled by a Council member from either the Township of Conmee or the Township of O'Connor, the third position would be filled by a community appointee chosen by the Councils from interested persons. Two members would also be appointed by the Province. Council were in favour of the Municipality of Neebing's suggestions. If the Township of O'Connor were to be chosen to fill the first term Councillor Loan would be interested in sitting on the Board.

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Other details would still need to be determined with regard to who would appoint first term and how long the term would be. The Clerk-Treasurer will inform the other Municipalities of Council decision and await to hear more on next steps to setting up the board.

- c) Closed Meeting Investigator and Integrity Commissioner positions were discussed. As per Council's request the Clerk-Treasurer has contacted Ms. Sheelagh Hendrick and Mr. Darrell Matson and they are both interested in entering into an agreement with the Township of O'Connor for these positions and would be willing to enter into a similar agreement as they currently have with the Municipality of Neebing and the Township of Conmee. The Clerk-Treasurer has received a copy of the current agreements from the Municipality of Neebing and will prepare them for the Township of O'Connor and bring them back for approval and signage at an upcoming meeting prior to December 31st. These agreements allow each of them to bid on the work required, when needed and Council will then choose the successful bidder. Mr. Tim Commisso also has agreements with the surrounding municipalities and it was recommended that he also be approached to see if he would be interested.

Mr. Ian Robson, is our current Integrity Commissioner, however with all the upcoming changes and new requirements for the position, he would be willing to give up the position at the end of the year, if we have others interested. Council were in agreement to enter agreements with the three interested candidates and allow Mr. Robson to retire from the position.

The Township's Code of Conduct for Council will also be reviewed to see if any changes are required as per the new Regulation/Bill 68.

- d) Fednor – regarding public comment on the draft framework for the Prosperity and Growth Strategy for Northern Ontario. Councillor Racicot attended a Round Table discussion hosted by Thunder Bay Ventures on October 3, 2017 and he did submit comments at that time. Councillor Alkins also submitted personal comments. Council agreed not to submit any further comments at this time.

Under further old business, Councillor Loan thanked Council for the flowers that were sent to his wife in the hospital.

The Thunder Bay District Municipal League would be interested in having the Township's old school house model on display at their upcoming 100th Anniversary conference. Mayor Vezina would be able to deliver it to the conference. Councillor Alkins informed Council that she may not be able to attend the Conference after all and would like the Clerk-Treasurer to see if her registration could be cancelled.

Under New Business, Council discussed

- a) Ministry of Community Safety and Correctional Services – regarding Regulation made under the Police Services Act to amend the OPP billing model has been filed as O. Reg. 363/17.
- b) Ontario Provincial Police (OPP) – Municipal Policing Bureau – regarding the 2018 Annual Billing Statement. As the Township of O'Connor is now a part of the Joint Board, the Lakehead Group estimated costs were included in the report. The Statements for the year-end reconciliations of both the 2015 and 2016 calendar years were also included. The Township of O'Connor's Grand Total Billing for 2018 is \$77,791.00.
- c) Councillor Alkins informed Council that there is currently prospecting taking place in the Cliffmclean Road area. Her property currently has markings all over it. The Prospectors have not contacted her with regard to entering her property and she wanted to make Council aware of it in case they get any calls of concern. She has contacted that Ministry of Natural Resources and was told that the prospector will request permission after the work is done and they have sixty days to talk to the owner after filing a claim. She informed Council that there is an online tool called Claimmaps and if there is a claim on your land you can zoom in on the claim number to get more information of the property and measure distances.
- d) Gordon Cuthbertson, Chief Building Official – Information regarding changes to the Ontario Building Code. Mr. Cuthbertson wanted to make Council aware of a change effective January 1, 2018. Electric Vehicle Charging Systems will have to be installed

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in all new residential house starts.

- e) ROMA Conference with regard to requests for delegation at the upcoming Conference to be held in January. The request forms are available online. Council do not have any requests at this time but may be a part of the Lakehead Rural Municipal Coalition (LRMC) if the group does make any.

Under further new business, Council asked if the outdoor skating rink required any work prior to skating season. It was suggested that new energy efficient lighting be looked into. Mr. Johnson will be reminded to have the rink surface cleaned after the leaves have finished falling before the ice is started.

Issues brought forward or letters received after the agenda was mailed.

- a) Ministry of Citizenship and Immigration – regarding the June Callwood Outstanding Achievement Award for Voluntarism. No nominations will be made at this time.
 b) Municipal Finance Officers Association (MFOA) – regarding the 2018/19 Grant Transformation and Policing Effectiveness and Modernization Grant. It was decided that the issues could be discussed by the new Joint Police Services Board as the Township itself current does not apply for these grants..

9. Moved by Bishop Racicot
 Seconded by K. Foekens

**THAT THE COUNCIL MEETING ADJOURN TO THE TOWNSHIP INSPECTION
 TO BE HELD ON FRIDAY, OCTOBER 13, 2017 AT 8:30 A.M.**

TIME BEING: 8:59 P.M.

Carried

Mayor

Clerk-Treasurer