

## TOWNSHIP OF O'CONNOR – MINUTES – OCTOBER 13, 2015

Minutes of the meeting held on Tuesday, October 13, 2015 at 7 p.m. in the Council chambers.

Present: Mayor Nelson  
Councillors: Loan, Racicot, Vezina  
Clerk-Treasurer Buob  
Visitors: Leadhand Kelly Johnson  
Absent: Councillor Foekens

Mayor Nelson called the meeting to order at 7:01 p.m.

Disclosure of pecuniary interest and general nature thereof: Councillor Racicot declared an interest in item 19a) as his spouse is an employee of the Township.

1. Moved by B. J. Loan  
Seconded by J. Vezina

**THAT THE MINUTES FROM THE COUNCIL MEETING HELD ON MONDAY, SEPTEMBER 28, 2015 BE ACCEPTED AS PRINTED.**

Carried

Mr. Johnson was asked if he wished to address Council on any personal matters and he replied no.

Mr. Johnson, Leadhand was welcomed to the table. The Monthly Road report from September 14 to October 9, 2015 was read. Roadwork in general was discussed. They are currently working on the ditching and culvert installations on Blaikie Road. They will be starting on the resurfacing of Blaikie Road tomorrow using three belly dump trucks. After confirming numbers with the budget, if there is still money left, they will do more ditching next week, along with some contract work that has been requested. More grading of the roads will also be done and tidying up of all the jobs before winter hits. The safeties on both trucks are complete and the cost has come in more than estimated in the budget.

Mr. Johnson reported on the results of the one year inspection of the new corrugated steel box culvert installed on Broome Road last year. Mr. Johnson missed the meeting with the engineer and the contractor but they did find a couple of deficiencies. There are broken bolts on both of the East side wingwalls. Armtec has been contacted and they are investigating why they may have broken. A logging contractor will be cutting wood at the end of Broome Road and will be traveling over this bridge to haul the wood out. This will not be an issue.

Councillor Vezina reported on Armtec's findings. They have never seen this happen before. They are thinking it may have been caused from some sort of movement, possibly frost or settlement. They are also sending the bolts away to get them tested to ensure that they were not faulty. The question was asked if something had to be done before winter. It was noted that if it freezes it will be okay until spring. Elevation shots will be taken before freeze up and the measurements will be checked again in the spring to see if there was any movement. If the wingwalls move in the spring it will determine if it is the frost. It was recommended that we wait and see what happens in the spring. If the bolts come back faulty, then we can go after the supplier and determine the next steps. The Road Department can take the shots of the structure next week. Councillor Vezina will also be in attendance when the shots are taken.

The North of Superior Public Works Association meeting was discussed and it was

2. Moved by Bishop Racicot  
Seconded by B. J. Loan

**THAT KELLY JOHNSON, LEADHAND, ATTEND THE NORTH OF SUPERIOR PUBLIC WORKS ASSOCIATION MEETING TO BE HELD ON OCTOBER 21, 2015 AT 7:30 P.M. IN THUNDER BAY.**

Carried

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Council was reminded of the upcoming Township inspection to be held on Friday, October 16, 2015 at 8:30 a.m. The draft agenda was reviewed. Mr. Johnson confirmed that we will be using Firesteel Contractors' van for the inspection. It was decided to have lunch at the Cascade Restaurant. Reservations will be made. Councillor Loan will be unable to attend.

Mr. Johnson reported that he attended the Ritchie Bros. Auction held on October 8, 2015. He did bid on a plate packer but did not get it. It was noted that Ritchie Bros. now have a representative in Northwestern Ontario and they will be having another auction next year.

Mr. Johnson was thanked for attending and left the meeting.

The Administration and Roads voucher was reviewed and it was

3. Moved by B. J. Loan  
Seconded by J. Vezina

**THAT THE ADMINISTRATION AND ROADS VOUCHER FOR SEPTEMBER 2015 TOTTALLING \$92,562.36 BE APPROVED AND PAID.**

Carried

Additional bills to be paid were reviewed and it was

4. Moved by J. Vezina  
Seconded by Bishop Racicot

**THAT THE FOLLOWING BILLS FOR SEPTEMBER AND OCTOBER 2015 BE PAID. THESE BILLS WILL BE INCLUDED ON THE OCTOBER 2015 ADMINISTRATION AND ROAD VOUCHER.**

<b>CK#13202</b>	<b>STAPLES</b>	<b>\$ 233.74</b>
<b>CK#13203</b>	<b>BEHAVIOURAL SCIENCES CENTRE</b>	<b>\$ 31.50</b>
<b>CK#13204</b>	<b>TBAYTEL</b>	<b>\$ 380.06</b>
<b>CK#13205</b>	<b>HYDRO ONE</b>	<b>\$ 54.51</b>
<b>CK#13206</b>	<b>KAK CONTRACTING</b>	<b><u>\$2,260.00</u></b>
		<b>\$2,959.81</b>

Carried

By-laws were reviewed as follows:

- a) The Boundary Road Agreement with the Municipality of Oliver Paipoonge. Their Council have agreed with the suggested changes to the current agreement and will also be passing a By-law tonight at their Council meeting to enter into this agreement. It was

5. Moved by Bishop Racicot  
Seconded by B. J. Loan

**THAT BY-LAW NUMBER 2015-09 BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF A BOUNDARY ROAD AGREEMENT WITH THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE BE PASSED AND ENTERED IN THE BY-LAW BOOK.**

Carried

- b) Rescinding By-law appointing the Deputy Fire Chief. As Deputy Fire Chief Hamilton has stepped down from the position of Deputy Fire Chief and no one new has yet been appointed it was

6. Moved by Bishop Racicot  
Seconded by J. Vezina

**THAT BY-LAW NUMBER 2015-10 BEING A BY-LAW TO RESCIND BY-LAW NUMBER 2013-03, APPOINTING THE DEPUTY CHIEF OF THE O'CONNOR FIRE DEPARTMENT BE PASSED AND ENTERED IN THE BY-LAW BOOK.**

Carried

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Requests for Proposal to update the Township of O'Connor's Official Plan and Comprehensive Zoning By-law quotes were reviewed. The Clerk-Treasurer previously opened the quotes and summarized the packages. Two quotes were received and both quotes were slightly over budget. Council would like to negotiate with the lowest bidder to see if they can bring the price down to come in closer to our budget figure by possibly reevaluating the process and possibly having less in person meetings. The Clerk-Treasurer will speak with the consultant to explain Council's concerns and see what they can do. The lowest bidder also has included an Optional Phase 4, which included the Provincial Approval, Consolidation of Modification and Zoning By-law Approval and Consolidation which Council would like to not approve at this time. However they would like to keep the option open depending on the complexity at the time. It was therefore

7. Moved by J. Vezina  
Seconded Bishop Racicot

**THAT THE PROPOSAL FROM FOTENN PLANNING & DESIGN TO UPDATE THE TOWNSHIP OF O'CONNOR'S OFFICIAL PLAN AND ZONING BY-LAW BE ACCEPTED PENDING FURTHER COST REDUCTIONS AS BID WAS OVER BUDGET.**

Carried

Both bidders will be contacted to inform them of Council's decision.

Resolutions for endorsement were read as follows:

- a) City of Hamilton regarding regulating Rent to Own Furniture and Appliance Establishments was filed.  
b) Ontario Lung Association with regard proclaiming November Lung Month and it was

8. Moved by B. J. Loan  
Seconded by Bishop Racicot

**WHEREAS, IN THE TOWNSHIP OF MACDONALD MEREDITH AND ABERDEEN ADDITIONAL AND THROUGHOUT ONTARIO, ONE IN FIVE RESIDENTS LIVES WITH LUNG DISEASE; AND**

**WHEREAS, LUNG DISEASE IS ONE OF THE MOST PREVALENT, DEADLY AND COSTLY CHRONIC DISEASES; AND**

**WHEREAS, THE TOWNSHIP OF MACDONALD MEREDITH AND ABERDEEN ADDITIONAL SUPPORTS ALL MEASURES DESIGNED TO ADVANCE AND PROTECT THE HEALTH OF ITS CITIZENS AND OF ONTARIANS; AND**

**WHEREAS, TO INCREASE AWARENESS OF LUNG HEALTH ISSUES AND TO INFORM ONTARIANS ABOUT THE IMPORTANCE OF THEIR LUNG HEALTH, THE ONTARIO LUNG ASSOCIATION HAS DESIGNED THE MONTH OF NOVEMBER LUNG MONTH,**

**NOW THEREFORE, I MAYOR, RON NELSON, OF THE TOWNSHIP OF O'CONNOR, DO HEREBY PROCLAIM NOVEMBER, 2015 AS "LUNG MONTH"**

Carried

Information in this regard will be included in the November issue of the Cornerstone.

DSSAB issues were discussed as follows:

- a) A copy of the letter from the Thunder Bay District Social Services Administration Board (TBDSSAB) to Mayor Holland requesting a copy of the letter from the Lakehead Rural Municipal Committee (LRMC) dated July 14, 2015 to the Honourable Helena Jaczek was read.  
b) The TBDSSAB 2015 Cost Apportionment was ratified using the 2015 Weighted Assessment calculation at their Board meeting held on September 23, 2015. A copy of the year 2015 levy calculation using final weighted assessment amounts, a comparison of the final year 2015 levy vs. interim year 2015 levy, a comparison of final year 2015 levy vs. final year 2014 levy and the year 2015 levy payments

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based on final 2015 weighted assessment calculation and 2015 approved budget were enclosed. The Township of O'Connor's levy for 2015 will increase over 2014 by 1.4%, however the final year 2015 comparison vs the interim year 2015 will decrease by \$119.00.

Correspondence were read as follows:

- a) Association of Municipalities of Ontario (AMO) – i) Watch File October 1, 2015.  
ii) Watch File October 8, 2015.
- b) Ministry of Northern Development and Mines – News – Ontario Making Unprecedented Infrastructure Investments in the North.
- c) Premier Kathleen Wynne – Thank you letter for Council's resolution regard land use planning and agricultural land.
- d) Office of the Fire Marshal and Emergency Management – Announcing Interim Fire Marshal. OPP Inspector Ross Nichols has been place in the position on an interim basis.
- e) Stewardship Ontario – regarding Industry funding for Municipal Blue Box Recycling for the first quarter of the 2015 Program Year. Stewardship Ontario will fulfill their responsibilities to fund 50% of the net cost of the Blue Box Program by making payments to municipalities on a quarterly basis.
- f) Ministry of Agriculture, Food and Rural Affairs – Regional Economic Development Branch – renewed Rural Economic Development (RED) program. Currently the Township of O'Connor does not have any projects eligible for this funding.
- g) MPAC News – September 2015.
- h) Ministry of Citizenship, Immigration and International Trade – regarding the June Callwood Outstanding Achievement Award for Voluntarism in Ontario. No nominations will be made at this time.

The balance of the correspondence was passed around the table.

Under Old Business, Council discussed:

- a) The replacement of the stolen cones from the helipad. The Clerk-Treasurer reported that new cones have been ordered. The cost to replace these cones is approximately \$2,525 plus HST and shipping. Council would like information with regard to the cost, endangering of our resident's and that it is a Federal Offence put in the next issue of the Cornerstone.
- b) Northwestern Ontario Municipal Association (NOMA) – regarding a call to action – Intercity Bus Consultation. The Township of O'Connor did pass a resolution in this regard at a previous meeting. NOMA's call to Action flyer will also be hung up in the municipal office and in the community centre for the public to be aware and get involved.
- c) i) Resolution for the Removal of names from Fire Department/First Response roster. After reviewing the list of Volunteer Fire Department and First Response Team members who were endorsed by Council and who are no longer on the team it was

9. Moved by B. J. Loan  
Seconded by Bishop Racicot

**THAT COUNCIL APPROVE THE REMOVAL OF THE FOLLOWING NAMES FROM THE ACTIVE ROSTER OF THE O'CONNOR VOLUNTEER FIRE DEPARTMENT AND/OR FIRST RESPONSE TEAM:**

**MIKE BILOSKI, BRENDAN BYERS, SARAH CLASEN-BYCE, KATIE CODERRE, DENNIS DELYEA, HEATHER NOWAK, LENARD LUCKY, AARON RUTLAND, JASON FLECK, RICHARD O'LOUGHLIN, DYLAN LAUGHTON, JOHN MAZUR.**

Carried

- ii) As was noted by Fire Chief Mattas at the last meeting he would like to add the newest member of the Fire Department to the roster and it was

10. Moved by Bishop Racicot  
Seconded by J. Vezina

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**THAT THE COUNCIL APPROVE THE FOLLOWING PERSON AS A MEMBER OF THE O'CONNOR VOLUNTEER FIRE DEPARTMENT AND/OR FIRST RESPONSE TEAM:****1. CAYDEN BOUCHER**

Carried

- d) A copy of the draft Tiered Response Agreement for the Superior North Emergency Medical Service and the Emergency First Response Team was read. A meeting has been called for October 22, 2015 with the Heads of Council, CAO/Clerk's and Fire Chief's to discuss the agreement further. Fire Chief Mattas will be unable to attend and the Clerk-Treasurer will try to get any comments he may have with regard to the agreement prior to the meeting.
- e) Update on the possible renaming of Main Street. The Clerk-Treasurer reported that the Township of Gillies has been notified that Council are in favour of the name change. The Clerk from the Township of Gillies has responded that her Council would like her to prepare a report with all the costs, ramifications and the process associated with the change prior to agreeing. The Ministry of Municipal Affairs and Housing has responded to their Council's concerns stating that it is a relatively easy process. You must give public notice of the intention to pass the by-law for the name change and the ramifications would depend on whether or not the residents are in favour of the change or not. The costs associated would be for the actual changing of road signs and maps and notifying other agencies. The Township of O'Connor does not have any resident's using this road for a mailing address. Council will wait to hear back from the Township of Gillies on their final decision on this matter.

Under further Old Business Council discussed the surveillance cameras. The Clerk-Treasurer still has to look into the installation costs. Council recommended doing so soon in case a trench is needed.

Under New Business, Council discussed

- a) Norm Gale, Superior North Emergency Medical Service – regarding Leadership Change. Mr. Gale has been appointed as Acting City Manager for the City of Thunder Bay and Deputy Chief of the EMS, Wayne Gates, will act as Chief while he is away on this temporary assignment.
- b) North of Superior Travel Association (NOSTA) – regarding the NOSTA Annual General Meeting and workshops – November 6, 2015. At the recent Northwestern Ontario Municipal Association (NOMA) meeting held NOSTA made a presentation and requested more municipal support of the Association and attendance at this workshop and meeting. It was

- 11. Moved by J. Vezina  
Seconded by Bishop Racicot

**THAT THE FOLLOWING PERSON/S ATTEND THE NORTH OF SUPERIOR TRAVEL ASSOCIATION ANNUAL GENERAL MEETING TO BE HELD IN NIPIGON ON NOVEMBER 6, 2015.****MAYOR NELSON AND COUNCILLOR VEZINA****REGISTRATION FOR TWO - \$100 + HST**

Carried

Under Further New Business, Council discussed the possibility of a monthly honourarium to the Deputy Fire Chief. This will be discussed further during the 2016 budget.

Issues brought forward or letters received after the agenda was mailed:

- a) Lakehead Rural Municipal Committee (LRMC) – Minutes September 17, 2015 meeting were read.
- b) Thunder Bay District Municipal League (TBDML) – request for donations for upcoming conference to be held in Thunder Bay on October 23 and 24, 2015. It was

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12. Moved by Bishop Racicot  
Seconded by B. J. Loan

**THAT THE TOWNSHIP OF O'CONNOR DONATE ONE O'CONNOR HISTORY BOOK, ONE O'CONNOR HOODIE AND ONE O'CONNOR HAT TO THE THUNDER BAY DISTRICT MUNICIPAL LEAGUE'S ANNUAL FALL MEETING AND CONFERENCE TO BE HELD ON OCTOBER 23<sup>RD</sup> AND 24<sup>TH</sup>, 2015 IN THUNDER BAY.**

Carried

For information purposes no building permits have been approved since the last meeting.

Councillor Racicot left the meeting.

13. Moved by B. J. Loan  
Seconded by J. Vezina

**BE IT RESOLVED THAT THE NEXT PORTION OF THE MEETING BE CLOSED TO THE PUBLIC IN ORDER TO DISCUSS LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS; PURSUANT TO SUBSECTION 239(2)(D) OF THE MUNICIPAL ACT, 2001.**

**TIME BEING: 9:30 P.M.**

Carried

A discussion with regard to employee succession planning and the different options the Township might consider was held.

14. Moved by B. J. Loan  
Seconded by J. Vezina

**TIME BEING: 10:24 P.M.**

**THAT WE NOW MOVE TO OPEN MEETING.**

Carried

Council would like the Clerk-Treasurer to look into an intern program or for some sort of funding for an additional employee.

15. Moved by B. J. Loan  
Seconded by J. Vezina

**THAT THE COUNCIL MEETING ADJOURN TO THE TOWNSHIP INSPECTION TO BE HELD ON FRIDAY, OCTOBER 16, 2015 AT 8:30 A.M.**

**TIME BEING: 10:25 P.M.**

Carried

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Mayor

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Clerk-Treasurer