

TOWNSHIP OF O'CONNOR – MINUTES – JUNE 24, 2019

Minutes of the meeting held on Monday, June 24, 2019 at 7 p.m. in the Council chambers.

Present: Mayor Vezina
Councillors: Crane, Loan, Racicot
Clerk-Treasurer Buob

Visitors: Fire Chief Henry Mattas
Gordon Cuthbertson, Chief Building Official and Inspector for the Residential Tenancy Act
Paul & Janice Leboeuf
Robin McCabe-Wiese arrived at 8:17 p.m.

Absent: Councillor Handy

Mayor Vezina called the meeting to order at 7:01 p.m.

Disclosure of pecuniary interest and general nature thereof: none

1. Moved by Bishop Racicot
Seconded by A. Crane

THAT THE MINUTES FROM THE COUNCIL MEETING HELD ON MONDAY, JUNE 10, 2019 BE ACCEPTED AS PRINTED.

Carried

Mayor Vezina asked Mr. & Mrs. LeBoeuf if they wished to address Council and they replied no.

Mr. Gordon Cuthbertson, the Township of O'Connor's Chief Building Official (CBO) and Inspector for the Residential Tenancy Act, was welcomed to the table. Mr. Cuthbertson reminded Council that the Township is now required to enforce the Residential Rental Maintenance Standards in the Township. He continued to explain that if the Township had a Property Standards By-law, the Ontario Building Code Act has the power to enforce minimum standards for structural safety of the premises and standards for occupancy. If the Township does not have a Property Standards By-law, the Township is required to enforce the provisions of the Residential Tenancies Act, without the help of the Ontario Building Code. If through the Residential Tenancies Act a landlord refuses to do the repairs required, this could be more costly with lawyers and the courts involved. With a Property Standards By-law the CBO still cannot enter into a home to do an inspection unless there is a complaint from a tenant or the owner. He provided a sample flow chart that demonstrated the process of a Property Standards Violation.

Mr. Cuthbertson is encouraging the Townships of Conmee, O'Connor and Gillies and the Municipality of Neebing to modify their Official Plans to allow for a Property Standard's By-law, but only for structures and not yards, so that the minimum standards for structural safety of the premises and standards for occupancy can be enforced. Mr. Cuthbertson provided Council with the wording he would like to recommend to have added to the Official Plan.

Council were in favour of the change and would like the Clerk-Treasurer to look into the process to make an amendment to the Official Plan at this time.

Mr. Cuthbertson went on to inform Council that in September he will be bringing forward a resolution to request that Council hire Ken Yanishewski, as the CBO and keep himself as the Deputy CBO, as he prepares for retirement. He will continue with any open permits that he has started and be available to fill in when Mr. Yanishewski is unavailable. He will continue to stay on as the Inspector for the Residential Maintenance Standards.

A document from the Ontario Municipal Exchange with regard to a webinar on Tiny Homes was discussed. Mr. Cuthbertson noted that the Tiny homes, as you see on television, are not covered under the Ontario Building Code as they are smaller than the minimum size required for the four required rooms in a home. Those seen on television

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would be considered trailers as they are on wheels and no inspection would be required. It was agreed that no one will participate in the upcoming webinar.

Mr. Cuthbertson was thanked for attending and he left the meeting at 7:20 p.m.

Fire Chief Mattas was welcomed to the table. The Fire Department report was read. There have been five First Response calls since the last report.

Under Fire Department issues, Fire Chief Mattas reported that five members have signed up for Fire Con – two will be taking the NFPA 1002 Apparatus Equipped with a Fire Pump course, which requires pre-course work; two are taking Fire Fighter Essentials; and one is taking Wildland Fire Strategies and Tactics.

Fire Chief Mattas also informed Council that Highway 590 is currently closed due to a washout at Cedar Creek between Adrian Lake Road and the Boreal Road. The Nolalu Fire Department was called out tonight at 6:15 p.m. Emcon is currently also on site.

A letter from the Ministry of the Solicitor General was read confirming that the Township of O'Connor is in compliance with the Emergency Management and Civil Protection Act for 2018.

Fire Chief Mattas was thanked for attending and he left the meeting at 7:24 p.m.

The Administration and Roads Voucher 2019-08 dated June 24, 2019 was reviewed and it was

2. Moved by B. Jerry Loan
Seconded by A. Crane

THAT THE ADMINISTRATION AND ROADS VOUCHER 2019-08 DATED JUNE 24, 2019 TOTALLING \$35,701.32 BE APPROVED AND PAID.

Carried

By-law and Policies were reviewed as follows:

- a) A by-law to establish the tax ratios was reviewed and it was

3. Moved by B. Jerry Loan
Seconded by Bishop Racicot

THAT BY-LAW NUMBER 2019-11 BEING A BY-LAW TO ESTABLISH THE TAX RATIOS FOR THE YEAR 2019 BE PASSED AND ENTERED IN THE BY-LAW BOOK.

Carried

- b) A by-law to establish the tax rates for the Township of O'Connor was reviewed and it was

4. Moved by A. Crane
Seconded by B. Jerry Loan

THAT BY-LAW NUMBER 2019-12 BEING A BY-LAW TO ADOPT THE ESTIMATES OF ALL SUMS REQUIRED DURING THE YEAR 2019 FOR THE GENERAL PURPOSES OF THE MUNICIPALITY; AND TO STRIKE A LEVY FOR THE YEAR 2019 AND TO PROVIDE FOR THE ADOPTION OF TAX RATES; AND TO FURTHER PROVIDE PENALTY AND INTEREST IN DEFAULT OF PAYMENT THEREOF FOR 2019 BE PASSED AND ENTERED IN THE BY-LAW BOOK.

Carried

- c) The Policy for Accounting for Tangible Capital Assets as discussed at the June 10, 2019 Council meeting was reviewed and it was

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5. Moved by B. Jerry Loan
Seconded by Bishop Racicot

THAT THE ACCOUNTING POLICY FOR TANGIBLE CAPITAL ASSETS, DATED JUNE 24, 2019, BE APPROVED AND ENTERED INTO THE TOWNSHIP OF O'CONNOR POLICY BOOK.

Carried

An Application for Consent was reviewed for Mr. Aaron Gough, Application 1B/12/19. It was

6. Moved by Bishop Racicot
Seconded by A. Crane

THAT THE CONSENT APPLICATION 1B/12/19 FOR AARON GOUGH FOR THE PROPERTY DESCRIBED AS CONCESSION 6, N PT LOT 1 MR211 PCL 4045, FOR A SEVERANCE OF 2.02 HECTARES BE APPROVED.

Carried

It was noted that application 1B/01/19 for Josefina Buob will also be brought back to the Lakehead Rural Planning Board's (LRPB) meeting on July 4, 2019. This application was previously approved by Council.

The decisions for application 1B/09/19 and 1B/10/19 for Timothy Silvaggio were also reviewed. It was noted that one of the conditions on application 1B/10/19 is that a new driveway entrance permit be obtained for Connolly Road from the Township of O'Connor. As the Township does not issue entrance permits, the LRPB will be notified to amend the condition.

Resolutions for endorsement were reviewed as follows:

- a) City of Peterborough supporting strong and local public health and calling on the provincial government to delay a proposed disruption of our local public health system until a more comprehensive evaluation and consultation can be conducted. It was

7. Moved by B. Jerry Loan
Seconded by Bishop Racicot

THAT THE RESOLUTION FROM THE CITY OF PETERBOROUGH SUPPORTING STRONG AND LOCAL PUBLIC HEALTH, WITH RESPECT TO WHAT WAS INTENDED AS WELL-MEANING AND COST EFFICIENT, CALLING UPON THE PROVINCIAL GOVERNMENT TO DELAY A PROPOSED DISRUPTION OF OUR LOCAL PUBLIC HEALTH SYSTEM UNTIL A MORE COMPREHENSIVE EVALUATION AND CONSULTATION CAN BE CONDUCTED;

AND AS SUCH, ANY RESTRUCTURING OF ONTARIO'S PUBLIC HEALTH GOVERNANCE AND DELIVERY SHOULD ENSURE THAT ANY PROPOSED AMALGAMATION IS ACCEPTABLE TO THE "OBLIGATED MUNICIPALITIES";

AND SUPPORT A SOLUTION THAT WOULD MAXIMIZE LOCAL REPRESENTATION AND ACCOUNTABILITY, WHILE ENSURING RESPONSIVE, TIMELY AND EFFECTIVE PUBLIC HEALTH OVERSIGHT BY A MEDICAL OFFICER OF HEALTH AND HIS/HER STAFF BE ENDORSED.

Carried

- b) Town of Georgina – regarding reducing litter and waste in our communities and calling on the Province of Ontario to review and implement a deposit/return program for all single use plastic, aluminum and metal drink containers. This item was filed.
c) Township of Armour opposing Bill 115, allowing for beer and wine sales in corner stores and calling on the Government of Ontario to not enact the legislation. It was

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8. Moved by Bishop Racicot
Seconded by A. Crane

THAT THE RESOLUTION FROM THE TOWNSHIP OF ARMOUR CALLING ON THE GOVERNMENT OF ONTARIO TO NOT ENACT BILL 115, WHICH WOULD ALLOW BEER AND WINE SALES IN CORNER STORES BE ENDORSED.

Carried

- d) City of St. Catharines – regarding providing free menstrual products in all public-facing municipally-run facilities and it was

9. Moved by Bishop Racicot
Seconded by B. Jerry Loan

THAT THE RESOLUTION FROM THE CITY OF ST. CATHARINES WITH REGARD TO FREE MENSTRUAL PRODUCTS AT CITY FACILITIES BE ENDORSED.

Carried

Correspondence was read as follows:

- a) Lakehead Region Conservation Authority – i) 2018 Audited Financial Statements.
ii) 2018 Annual Report.
- b) Rural Ontario Municipal Association (ROMA) Insider – regarding “What’s happening with ROMA and Ontario Good Roads Association (OGRA) and ROMA Board proposes creation of Zone 10”. Mayor Vezina made comment that Wendy Landry, Mayor of the Municipality of Shuniah, and President of the Northwestern Ontario Municipal Association (NOMA) has been working with ROMA for the creation of the new zone.
- c) Association of Municipalities of Ontario (AMO) – i) Policy Update – The Legislature Rises and Waste Related Developments.
- d) Ontario Waste Management Association – regarding the Cabinet Shuffle – Premier Ford Announcement.
- e) City of Hamilton – copy of the letter sent to the Minister of Health and Long-Term Care recommending that the restructuring or modernization of local Public Health take into account principles as noted. Council did not agree with a bullet in the letter that stated “That representation of municipalities on any board of health be proportionate to both their population and to the size of the financial contribution of that municipality to the Regional Public Health Entity”. Mayor Vezina noted that the Mayor signing this letter is also on the AMO Municipal Health Task Force with regard to the Health Boards. Mayor Vezina will address Council’s concern at their first meeting.

The balance of the correspondence was passed around the table.

Under Old Business, Council discussed

- a) Municipality of Oliver Paipoonge copy of the letter to the City of Thunder Bay regarding the proposed Designated Truck Route. A copy of the letter submitted to the City from the Municipality, along with the results of two recent traffic counts conducted were reviewed. Mayor Vezina attended the City of Thunder Bay’s Council meeting held on June 17, 2019, showing support for the Municipality of Oliver Paipoonge. He noted that the City of Thunder Bay’s vote to pass the by-law, as presented, was defeated at the meeting and there was no further instruction to City staff on how to proceed at this time.
- b) Summer employment was discussed. No applications for the casual administrative assistant for the summer months were received. The Clerk-Treasurer asked for permission to pursue this further if she feels more help is needed during the summer months. Council agreed to have the Clerk-Treasurer hire someone if required.

Under further Old Business Councillor Crane thanked administration for sending out a reply to the resident’s on Loghrin Road who requested that the road be chip and sealed.

Mayor Vezina noted that he has spoken with the Thunder Bay District Health Unit (TBDHU) and they will offer training to the Fire Department and First Response Team for the use of Naloxone by the team members so they can legally offer it. This will be forwarded to the Township’s First Response Coordinator.

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Mayor Vezina updated Council on the AMO Municipal Health Task Force, in which he has been appointed. The group has gotten together and will be having an on-line meeting in the near future. He will ask for Council's advice and provide Council with information as he is allowed.

Under New Business, Council discussed

- a) Thunder Bay Ventures – requesting support as a community partner to help promote the 2019 Business Confidence Survey. It was

- 10. Moved by A. Crane
Seconded by B. Jerry Loan

THAT THE TOWNSHIP OF O'CONNOR COUNCIL SUPPORTS THE THUNDER BAY VENTURES COMMUNITY FUTURES DEVELOPMENT CORPORATION IN THEIR RESEARCH THROUGH A SMALL BUSINESS SURVEY TO EXAMINE THE ATTITUDE OF THE BUSINESS COMMUNITY TOWARDS SPECIFIC ISSUES AND DEVELOPMENTS IN THE LOCAL COMMUNITY;

AND THAT A LETTER OF SUPPORT BE FORWARDED TO THE THUNDER BAY VENTURES ALLOWING THE USE OF THE TOWNSHIP'S LOGO IN THE SURVEY COVER LETTER AND AGREEING TO SHARE THE SURVEY LINK WITH THE TOWNSHIP'S NETWORK, AND ENCOURAGE SMALL BUSINESS TO PARTICIPATE.

Carried

- b) Ministry of Energy, Northern Development and Mines – Ontario Seniors Strategy – Consultation launch - Invitation to participate in-person consultations with seniors and their families and caregivers in Thunder Bay – July 10, 2019. No one will attend the launch however the information to participate in the survey will be included in the July issue of the Cornerstone.
- c) Ministry of Municipal Affairs and Housing – regarding the teleconference held on June 17, 2019 regarding the More Homes, More Choice Act, 2019. Council was not available to participate.
- d) Quorum for the two summer meetings, July 8 and August 12, 2019, were discussed. There will be no issue with regard to attendance for these dates.

Under Further New Business, Councillor Loan informed Council that he will be attending a Council meeting in Gander Newfoundland this summer and he would like to present their Council with a Township of O'Connor 100th Anniversary history book. Council agreed to allow Councillor Loan to donate two books and Township pins.

Issues brought forward and letters received after the agenda was mailed were read as follows:

- a) Lakehead Rural Municipal Coalition (LRMC) – May 9, 2019 Meeting Minutes.
- b) Energy Conservation and Demand Management Plan – Draft July 1, 2019 – June 30, 2023. This document is an updated copy of the original Five year Plan prepared in 2014. It was

- 11. Moved by Bishop Racicot
Seconded by A. Crane

WHEREAS ONTARIO REGULATION 507/18 – (BROADER PUBLIC SECTOR: ENERGY REPORTING AND CONSERVATION AND DEMAND MANAGEMENT PLANS) (CDM) REQUIRES BROADER PUBLIC SECTOR ORGANIZATIONS TO:

- **REPORT THEIR ANNUAL SURVEY ENERGY CONSUMPTION AND GREEN HOUSE GAS (GHG) EMISSIONS TO THE MINISTRY AND MAKE THAT INFORMATION AVAILABLE ON THE WEBSITE AND IN HARD COPY; AND**
- **DEVELOP AND IMPLEMENT CDM PLANS AND UPDATE THEIR CDM PLANS EVERY FIVE YEARS. ORGANIZATIONS ARE REQUIRED TO POST THEIR PLANS ON THEIR WEBSITE AND MAKE THEM AVAILABLE IN HARD COPY;**

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AND WHEREAS THE REGULATION REQUIRES CONFIRMATION THAT THE PUBLIC AGENCY'S SENIOR MANAGEMENT HAS APPROVED THE ENERGY REPORTING AND CONSERVATION AND DEMAND MANAGEMENT PLAN;

THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF O'CONNOR DOES HEREBY APPROVE THE 5 YEAR ENERGY CONSERVATION AND DEMAND MANAGEMENT PLAN 2019-2023.

Carried

- c) LH North – letter regarding a culvert replacement at Whitewood Creek on Highway 595 beginning June 2020, and a request for a detour on Township of O'Connor roads. The notice indicates that the replacement will take place over a 40 day period. As the detour route proposed shows traffic heading North turning right on Smith Road, then left on Garbutt Road, and left on Broome Road back to Highway 595, it was noted that local traffic would most likely continue on Garbutt Road rather than heading back to Highway 595. LH North will be asked to also maintain Garbutt Road from Broome Road to Highway 595 during this detour.
- d) Solicitor General – copy of the reply letter to Lakehead Police Services Board (LPSB) regarding the Board's concerns to the board size and representation. The Ministry will consider the LPSB's proposal as it works to develop the necessary regulations to implement OPP detachment boards, as part of the Community Safety and Policing Act, 2019.

For information purposes, a building permit was approved for a garage/shed at 4 Sitch Road.

Ms. Robin McCabe Wiese arrived at the meeting later than scheduled and Council agreed to allow her to speak. Ms. McCabe Wiese inquired into whether or not Strom Road will have calcium applied prior to the Highway 590 detour starting. She also inquired into whether or not it will be maintained to keep the dust down throughout the detour. She noted that trucks were hauling on Strom Road all weekend and there was some dust. She noted that she had spoken with a driver of one of those trucks and asked that they keep their speed down. Council informed her that there is an agreement with the Ministry of Transportation to maintain the detour and Mr. Johnson will be monitoring the conditions throughout.

Ms. McCabe Wiese was thanked for attending and left the meeting.

- 12. Moved by B. Jerry Loan
Seconded by Bishop Racicot

THAT THE MEETING ADJOURN TO THE COUNCIL MEETING TO BE HELD ON MONDAY, JULY 8, 2019 AT 7:00 P.M.

TIME BEING: 8:28 P.M.

Carried

Mayor

Clerk-Treasurer